

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at  
daelene.mix@denvergov.org by **NOON on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: May 24, 2013

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Broadstone Cherry Creek, LLC, their successors and assigns, to encroach into the right-of-way with 2 signs at 250 S Jackson St and 225 S Harrison St.

**3. Requesting Agency:** PW Plan Review Services

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Adam Perkins
- **Phone:** 720.865.3036
- **Email:** adam.perkins@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Nancy Kuhn
- **Phone:** 720.865.8720
- **Email:** nancy.kuhn@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

A resolution granting a revocable permit, subject to certain terms and conditions, to Broadstone Cherry Creek, LLC to encroach into the right-of-way with 2 signs at 250 S Jackson St and 225 S Harrison St.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** Permanent
- c. **Location:** 250 S Jackson St and 225 S Harrison St
- d. **Affected Council District:** D10 Jeanne Robb
- e. **Benefits:** None.
- f. **Costs:** None.

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None.

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_