

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 12/27/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: Approves a support space lease agreement with Premisys Support Group, Inc.

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: george.karayiannakis@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed: This agreement is for a new support space lease agreement between Premisys Support Group, Inc. (PSG) and Denver International Airport (DEN). PSG currently leases 3,975 sq. ft. of south campus space and has an active lease agreement that expired on 06/01/22. PSG has been in holdover since the agreement expired on 6/1/22.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Lease Agreement

Vendor/Contractor Name: Premisys Support Group, Inc.

Contract control number: PLANE-202262571

Location: Denver International Airport (DEN)

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
2 years with 3 optional 1-year extensions

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	Rates and Charges

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	Date of Execution Plus 2 Years

Scope of work:

This request is for a new support space lease agreement between Premisys Support Group, Inc. (PSG) and Denver International Airport (DEN). PSG currently leases 3,975 sq. ft. of south campus space and has an active lease agreement that expired on 06/01/22. PSG assists with telecom design and installation for the Great Hall project electrical contractors. PSG has been in holdover since the agreement expired on 6/1/22.

Was this contractor selected by competitive process? No

If not, why not? Non-competitive Agreement: This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

PSG is a contractor who assists with telecom design and installation for the Great Hall project electrical contractor Intermountain Electric (IME). They also do work for Southwest Airlines and United Airlines. They wish to continue operating at DEN.

Has this contractor provided these services to the City before? Yes No

Source of funds: Revenue

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____