ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: ___July 25, 2014___

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes** ☒ **No**

    If yes, please explain: We have submitted similar requests, just not for this location (18th submittal)

2. **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change,* supplemental request, etc.)
    Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Denver Bike Sharing, their successors and assigns, to encroach into the right-of-way with bicycle docking station, at 1 location: 3200 Pecos St

3. **Requesting Agency:** PW Engineering Regulatory and Analytics

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Vanessa West
    ▪ **Phone:** 720-913-0719
    ▪ **Email:** vanessa.west@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
    ▪ **Name:** Nancy Kuhn
    ▪ **Phone:** 720-865-8720
    ▪ Email: Nancy.kuhn@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

    To encroach into the right-of-way with bicycle docking station, at 1 location: 3200 Pecos St.

    **Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

    a. Contract Control Number: N/A

    b. Duration: Permanent

    c. Location: 3200 Pecos St.

    d. Affected Council District: Dist # 9 Montero

    e. Benefits**:** N/A

    f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____