

BILL/ RESOLUTION REQUEST

- 1. Title:** Allows \$800,000 in unanticipated savings in the 2010 Clerk and Recorder budget to be spent on the next phase of the Records Conversion Project.
- 2. Requesting Agency:** Department of Finance
- 3. Contact Person *with actual knowledge of proposed ordinance***
 - Name:**Laura Kane
 - Phone:**720-913-5537
 - Email:**laura.kane@denvergov.org
- 4. Contact Person *with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary***
 - Name:**Ed Scholz or Laura Kane
 - Phone:**x35522 or x35537
 - Email:**Edward.scholz@denvergov.org or laura.kane@denvergov.org
- 5. Describe the proposed ordinance, including what the proposed ordinance is intended to accomplish, who's involved**
 - a. Scope of Work**

This is a request to transfer \$800,000 from the 2010 Clerk and Recorder appropriation (01010-0710000) to allow for completion of the next phase of the Clerk and Recorder Records Conversion Project. The Clerk and Recorder Records Conversion Project began in 2009 and includes the conversion and indexing of all pages from film, fiche, database, and books to a usable digitalized format. In total, there are approximately 16.9 million images that need to be captured. Due to the magnitude of the Records Conversion Project and limited funding available, the continuation of the project would not be possible without operational savings from the Clerk and Recorder Department. In 2010, the Clerk and Recorder Department generated significant operational savings during the 2010 Gubernatorial and Senatorial Election making the completion of the next phase of the Records Conversion Project possible. This savings is beyond expected savings budgeted in the revised 2010 budget.
 - b. Duration**

N/A
 - c. Location**

Clerk and Recorder
 - d. Affected Council District**

N/A
 - e. Benefits**

Operational efficiencies and enhanced customer service
 - f. Costs**

\$800,000

6. Is there any controversy surrounding this ordinance, groups or individuals who may have concerns about it? Please explain.

None.

Bill Request Number: BR10-1090

Date: 11/29/2010