

A G R E E M E N T

THIS AGREEMENT is made between the **CITY AND COUNTY OF DENVER**, a home rule and municipal corporation of the State of Colorado (the “City”), **DENVER DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT** (“DDPHE”), and **DENVER HEALTH AND HOSPITAL AUTHORITY**, a body corporate and political subdivision of the State of Colorado, whose address is 605 Bannock Street, Denver, Colorado 80204 (the “Contractor”), jointly (“the Parties”).

The Parties agree as follows:

1. COORDINATION AND LIAISON: The Contractor shall fully coordinate all services under the Agreement with the Executive Director of Public Health and Environment, (“Executive Director”) or, the Executive Director’s Designee.

2. SERVICES TO BE PERFORMED:

a. As the Executive Director directs, the Contractor shall diligently undertake, perform, and complete all of the services and produce all the deliverables set forth on **Exhibit A, Scope of Work**, to the City’s satisfaction.

b. The Contractor is ready, willing, and able to provide the services required by this Agreement.

c. The Contractor shall faithfully perform the services in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals performing services of a similar nature to those described in the Agreement and in accordance with the terms of the Agreement.

3. TERM: The Agreement will commence on **October 1, 2022**, and will expire on **September 30, 2023** (the “Term”). The term of this Agreement may be extended by the City under the same terms and conditions by a written amendment to this Agreement. Subject to the Executive Director’s prior written authorization, the Contractor shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.

4. COMPENSATION AND PAYMENT:

a. Budget. The City shall pay and the Contractor shall accept as the sole compensation for services rendered and costs incurred under the Agreement the line item amounts

set forth in the budget contained in **Exhibit B**. Amounts billed may not exceed the budget set forth in **Exhibit B**.

b. Reimbursable Expenses: All of the Contractor's expenses are contained in the budget in **Exhibit B**.

c. Invoicing: Contractor shall provide the City with a monthly invoice in a format and with a level of detail acceptable to the City including all supporting documentation required by the City. The City's Prompt Payment Ordinance, §§ 20-107 to 20-118, D.R.M.C., applies to invoicing and payment under this Agreement.

d. Maximum Contract Amount:

(1) Notwithstanding any other provision of the Agreement, the City's maximum payment obligation will not exceed **FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$500,000.00)** (the "Maximum Contract Amount"). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A**. Any services performed beyond those in **Exhibit A** are performed at Contractor's risk and without authorization under the Agreement.

(2) The City's payment obligation, whether direct or contingent, extends only to funds appropriated annually by the Denver City Council, paid into the Treasury of the City, and encumbered for the purpose of the Agreement. The City does not by this Agreement irrevocably pledge present cash reserves for payment or performance in future fiscal years. The Agreement does not and is not intended to create a multiple-fiscal year direct or indirect debt or financial obligation of the City.

5. STATUS OF CONTRACTOR: The Contractor is an independent contractor retained to perform professional or technical services for limited periods of time. Neither the Contractor nor any of its employees are employees or Directors of the City under Chapter 18 of the Denver Revised Municipal Code, or for any purpose whatsoever.

6. TERMINATION:

a. Both Parties have the right to terminate the Agreement with cause upon written notice effective immediately, and without cause upon thirty (30) days prior written notice to the

Contractor. However, nothing gives the Contractor the right to perform services under the Agreement beyond the time when its services become unsatisfactory to the Executive Director.

b. Notwithstanding the preceding paragraph, the City may terminate the Agreement if the Contractor or any of its officers or employees are convicted, plead *nolo contendere*, enter into a formal agreement in which they admit guilt, enter a plea of guilty or otherwise admit culpability to criminal offenses of bribery, kick backs, collusive bidding, bid-rigging, antitrust, fraud, undue influence, theft, racketeering, extortion or any offense of a similar nature in connection with Contractor's business. Termination for the reasons stated in this paragraph is effective upon receipt of notice.

c. Upon termination of the Agreement, with or without cause, the Contractor shall have no claim against the City by reason of, or arising out of, incidental or relating to termination, except for compensation for work duly requested and satisfactorily performed as described in the Agreement.

d. If the Agreement is terminated, the City is entitled to and will take possession of all materials, equipment, tools and facilities it owns that are in the Contractor's possession, custody, or control by whatever method the City deems expedient. The Contractor shall deliver all documents in any form that were prepared under the Agreement and all other items, materials and documents that have been paid for by the City to the City. These documents and materials are the property of the City. The Contractor shall mark all copies of work product that are incomplete at the time of termination "DRAFT-INCOMPLETE".

7. EXAMINATION OF RECORDS: Any authorized agent of the City, including the City Auditor or his or her representative, has the right to access and the right to examine, copy and retain copies, at City's election in paper or electronic form, any pertinent books, documents, papers and records related to Contractor's performance pursuant to this Agreement, provision of any goods or services to the City, and any other transactions related to this Agreement. Contractor shall cooperate with City representatives and City representatives shall be granted access to the foregoing documents and information during reasonable business hours and until the latter of three (3) years after the final payment under the Agreement or expiration of the applicable statute of limitations. When conducting an audit of this Agreement, the City Auditor shall be subject to government auditing standards issued by the United States Government Accountability Office by

the Comptroller General of the United States, including with respect to disclosure of information acquired during the course of an audit. No examination of records and audit pursuant to this paragraph shall require Parties to make disclosures in violation of state or federal privacy laws. Parties shall at all times comply with D.R.M.C. 20-276.

8. WHEN RIGHTS AND REMEDIES NOT WAIVED: In no event will any payment or other action by the City constitute or be construed to be a waiver by the City of any breach of covenant or default that may then exist on the part of the Contractor. No payment, other action, or inaction by either Party when any breach or default exists will impair or prejudice any right or remedy available to it with respect to any breach or default. No assent, expressed or implied, to any breach of any term of the Agreement constitutes a waiver of any other breach.

9. INSURANCE:

a. Contractor is a “public entity” within the meaning of the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, et seq., as amended (the “Act”). Contractor shall maintain at all times during the term of this Agreement such liability insurance, by commercial policy or self-insurance, as is necessary to meet Contractor’s liabilities in accordance with the limits of the Act. Proof of such insurance shall be provided upon written request by the City. This obligation shall survive the termination of the Agreement.

b. Waiver of Subrogation: For all coverages required under this Agreement, Contractor’s insurer shall waive subrogation rights against the City.

10. INTER-GOVERNMENTAL LIABILITY: At all times during the term of this Agreement, including any renewals or extensions, Contractor shall maintain such insurance, by commercial policy or self-insurance, as is necessary to meet its liabilities under the CGIA. **Contractor will be responsible for the actions and omissions of its respective officers, agents, employees, and subcontractors, to the extent provided by the Act. This obligation will survive termination of this Agreement.**

11. TAXES, CHARGES AND PENALTIES: The City is not liable for the payment of taxes, late charges or penalties of any nature, except for any additional amounts that the City may be required to pay under the City’s prompt payment ordinance D.R.M.C. § 20-107, et seq. The Contractor shall promptly pay when due, all taxes, bills, debts and obligations it incurs

performing the services under the Agreement and shall not allow any lien, mortgage, judgment or execution to be filed against City property.

12. ASSIGNMENT; SUBCONTRACTING: The Contractor shall not voluntarily or involuntarily assign any of its rights or obligations, or subcontract performance obligations, under this Agreement without obtaining the Executive Director's prior written consent. Any assignment or subcontracting without such consent will be ineffective and void, and will be cause for termination of this Agreement by the City. The Executive Director has sole and absolute discretion whether to consent to any assignment or subcontracting, or to terminate the Agreement because of unauthorized assignment or subcontracting. In the event of any subcontracting or unauthorized assignment: (i) the Contractor shall remain responsible to the City; and (ii) no contractual relationship shall be created between the City and any subconsultant, subcontractor or assign.

13. INUREMENT: The rights and obligations of the Parties to the Agreement inure to the benefit of and shall be binding upon the Parties and their respective successors and assigns, provided assignments are consented to in accordance with the terms of the Agreement.

14. NO THIRD-PARTY BENEFICIARY: Enforcement of the terms of the Agreement and all rights of action relating to enforcement are strictly reserved to the Parties. Nothing contained in the Agreement gives or allows any claim or right of action to any third person or entity. Any person or entity other than the City or the Contractor receiving services or benefits pursuant to the Agreement is an incidental beneficiary only.

15. NO AUTHORITY TO BIND CITY TO CONTRACTS: The Contractor lacks any authority to bind the City on any contractual matters. Final approval of all contractual matters that purport to obligate the City must be executed by the City in accordance with the City's Charter and the Denver Revised Municipal Code.

16. SEVERABILITY: Except for the provisions of the Agreement requiring appropriation of funds and limiting the total amount payable by the City, if a court of competent jurisdiction finds any provision of the Agreement or any portion of it to be invalid, illegal, or unenforceable, the validity of the remaining portions or provisions will not be affected, if the intent of the Parties can be fulfilled.

17. CONFLICT OF INTEREST:

a. No employee of the City shall have any personal or beneficial interest in the services or property described in the Agreement. The Contractor shall not hire, or contract for services with, any employee or officer of the City that would be in violation of the City's Code of Ethics, D.R.M.C. §2-51, et seq. or the Charter §§ 1.2.8, 1.2.9, and 1.2.12.

b. The Contractor shall not engage in any transaction, activity or conduct that would result in a conflict of interest under the Agreement. The Contractor represents that it has disclosed any and all current or potential conflicts of interest. A conflict of interest shall include transactions, activities or conduct that would affect the judgment, actions or work of the Contractor by placing the Contractor's own interests, or the interests of any party with whom the Contractor has a contractual arrangement, in conflict with those of the City. The City, in its sole discretion, will determine the existence of a conflict of interest and may terminate the Agreement if it determines a conflict exists, after it has given the Contractor written notice describing the conflict.

18. NOTICES: All notices required by the terms of the Agreement must be hand delivered, sent by overnight courier service, mailed by certified mail, return receipt requested, sent via email, or mailed via United States mail, postage prepaid, if to Contractor at the address first above written or to sparo@dhha.org if via email, and if to the City at:

Executive Director of Public Health and Environment or Designee
101 W. Colfax Avenue, Suite 800
Denver, Colorado 80202

With a copy of any such notice to:

Denver City Attorney's Office
1437 Bannock St., Room 353
Denver, Colorado 80202

Notices hand delivered or sent by overnight courier are effective upon delivery. Notices sent by certified mail are effective upon receipt. Notices sent by mail are effective upon deposit with the U.S. Postal Service. Notices sent via email shall be considered effective once receiving Party send acknowledgement of receipt. The Parties may designate substitute addresses where or persons to whom notices are to be mailed or delivered. However, these substitutions will not become effective until actual receipt of written notification.

19. NO EMPLOYMENT OF WORKERS WITHOUT AUTHORIZATION TO PERFORM WORK UNDER THE AGREEMENT:

a. This Agreement is subject to Division 5 of Article IV of Chapter 20 of the Denver Revised Municipal Code, and any amendments (the “Certification Ordinance”).

b. The Contractor certifies that:

(1) At the time of its execution of this Agreement, it does not knowingly employ or contract with a worker without authorization who will perform work under this Agreement, nor will it knowingly employ or contract with a worker without authorization to perform work under this Agreement in the future.

(2) It will participate in the E-Verify Program, as defined in § 8-17.5-101(3.7), C.R.S., and confirm the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement.

(3) It will not enter into a contract with a subconsultant or subcontractor that fails to certify to the Contractor that it shall not knowingly employ or contract with a worker without authorization to perform work under this Agreement.

(4) It is prohibited from using the E-Verify Program procedures to undertake pre-employment screening of job applicants while performing its obligations under this Agreement, and it is required to comply with any and all federal requirements related to use of the E-Verify Program including, by way of example, all program requirements related to employee notification and preservation of employee rights.

(5) If it obtains actual knowledge that a subconsultant or subcontractor performing work under this Agreement knowingly employs or contracts with a worker without authorization, it will notify such subconsultant or subcontractor and the City within three (3) days. The Contractor shall also terminate such subconsultant or subcontractor if within three (3) days after such notice the subconsultant or subcontractor does not stop employing or contracting with the worker without authorization, unless during the three-day period the subconsultant or subcontractor provides information to establish that the subconsultant or subcontractor has not knowingly employed or contracted with a worker without authorization.

(6) It will comply with a reasonable request made in the course of an investigation by the Colorado Department of Labor and Employment under authority of § 8-17.5-102(5), C.R.S., or the City Auditor, under authority of D.R.M.C. 20-90.3.

c. The Contractor is liable for any violations as provided in the Certification Ordinance. If the Contractor violates any provision of this section or the Certification Ordinance, the City may terminate this Agreement for a breach of the Agreement. If this Agreement is so terminated, the Contractor shall be liable for actual and consequential damages to the City as allowed under the C.G.I.A. Any termination of a contract due to a violation of this section or the Certification Ordinance may also, at the discretion of the City, constitute grounds for disqualifying the Contractor from submitting bids or proposals for future contracts with the City.

20. DISPUTES: All disputes between the City and Contractor arising out of or regarding the Agreement will first attempt to be resolved by administrative hearing pursuant to the procedure established by D.R.M.C. § 56-106(b)-(f). For the purposes of that administrative procedure, the City official rendering a final determination shall be the Executive Director as defined in this Agreement. The use of this dispute resolution process is without prejudice to the rights of either Party under the terms of the Agreement, including the right of either Party to utilize litigation to resolve any disputes at any time in the event that this dispute resolution procedure fails to result in a mutually satisfactory resolution of the dispute

21. GOVERNING LAW; VENUE: The Agreement will be construed and enforced in accordance with applicable federal law, the laws of the State of Colorado, and the Charter, Revised Municipal Code, ordinances, regulations and Executive Orders of the City and County of Denver, which are expressly incorporated into the Agreement. Unless otherwise specified, any reference to statutes, laws, regulations, charter or code provisions, ordinances, executive orders, or related memoranda, includes amendments or supplements to same. Venue for any legal action relating to the Agreement will be in the District Court of the State of Colorado, Second Judicial District (Denver District Court).

22. NO DISCRIMINATION IN EMPLOYMENT: In connection with the performance of work under the Agreement, the Contractor may not refuse to hire, discharge, promote, demote, or discriminate in matters of compensation against any person otherwise qualified, solely because of race, color, religion, national origin, ethnicity, citizenship, immigration status, gender, age, sexual orientation, gender identity, gender expression, marital status, source of income, military status, protective hairstyle, or disability. The Contractor shall insert the foregoing provision in all subcontracts.

23. **COMPLIANCE WITH ALL LAWS:** Contractor shall perform or cause to be performed all services in full compliance with all applicable laws, rules, regulations and codes of the United States, the State of Colorado; and with the Charter, ordinances, rules, regulations and Executive Orders of the City and County of Denver.

24. **LEGAL AUTHORITY:** Contractor represents and certifies that it possesses the legal authority, pursuant to any proper, appropriate and official motion, resolution or action passed or taken, to enter into the Agreement. Each person signing and executing the Agreement on behalf of Contractor represents and certifies that they have been fully authorized by Contractor to execute the Agreement on behalf of Contractor and to validly and legally bind Contractor to all the terms, performances and provisions of the Agreement. The City shall have the right, in its sole discretion, to either temporarily suspend or permanently terminate the Agreement if there is a dispute as to the legal authority of either Contractor or the person signing the Agreement to enter into the Agreement.

25. **NO CONSTRUCTION AGAINST DRAFTING PARTY:** The Parties and their respective counsel have had the opportunity to review the Agreement, and the Agreement will not be construed against any party merely because any provisions of the Agreement were prepared by a particular party.

26. **ORDER OF PRECEDENCE:** In the event of any conflicts between the language of the Agreement and the exhibits, the language of the Agreement controls.

27. **INTELLECTUAL PROPERTY RIGHTS:** The City and Contractor intend that all property rights to any and all materials, text, logos, documents, booklets, manuals, references, guides, brochures, advertisements, URLs, domain names, music, sketches, web pages, plans, drawings, prints, photographs, specifications, software, data, products, ideas, inventions, and any other work or recorded information created by the Contractor and paid for by the City pursuant to this Agreement, in preliminary or final form and on any media whatsoever (collectively, "Materials"), shall belong to the City. The Contractor shall disclose all such items to the City and shall assign such rights over to the City upon completion of the Project. To the extent permitted by the U.S. Copyright Act, 17 USC § 101, *et seq.*, the Materials are a "work made for hire" and all ownership of copyright in the Materials shall vest in the City at the time the Materials are created. To the extent that the Materials are not a "work made for hire," the Contractor (by this Agreement)

sells, assigns and transfers all right, title and interest in and to the Materials to the City, including the right to secure copyright, patent, trademark, and other intellectual property rights throughout the world and to have and to hold such rights in perpetuity.

28. SURVIVAL OF CERTAIN PROVISIONS: The terms of the Agreement and any exhibits and attachments that by reasonable implication contemplate continued performance, rights, or compliance beyond expiration or termination of the Agreement survive the Agreement and will continue to be enforceable. Without limiting the generality of this provision, the Contractor's obligations to provide insurance will survive for a period equal to any and all relevant statutes of limitation, plus the time necessary to fully resolve any claims, matters, or actions begun within that period.

29. ADVERTISING AND PUBLIC DISCLOSURE: The Contractor shall not include any reference to the Agreement or to services performed pursuant to the Agreement in any of the Contractor's advertising or public relations materials without first obtaining the written approval of the Executive Director. Any oral presentation or written materials related to services performed under the Agreement will be limited to services that have been accepted by the City. The Contractor shall notify the Executive Director in advance of the date and time of any presentation. Nothing in this provision precludes the transmittal of any information to City officials.

30. CONFIDENTIAL INFORMATION:

a. City Information: Contractor acknowledges and accepts that, in performance of all work under the terms of this Agreement, Contractor may have access to Proprietary Data or confidential information that may be owned or controlled by the City, and that the disclosure of such Proprietary Data or information may be damaging to the City or third parties. Contractor agrees that all Proprietary Data, confidential information or any other data or information provided or otherwise disclosed by the City to Contractor shall be held in confidence and used only in the performance of its obligations under this Agreement. Contractor shall exercise the same standard of care to protect such Proprietary Data and information as a reasonably prudent Contractor would to protect its own proprietary or confidential data. "Proprietary Data" shall mean any materials or information which may be designated or marked "Proprietary" or "Confidential" or which would not be documents subject to disclosure pursuant to the Colorado Open Records

Act or City ordinance, and provided or made available to Contractor by the City. Such Proprietary Data may be in hardcopy, printed, digital or electronic format.

31. CITY EXECUTION OF AGREEMENT: The Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

32. AGREEMENT AS COMPLETE INTEGRATION-AMENDMENTS: The Agreement is the complete integration of all understandings between the Parties as to the subject matter of the Agreement. No prior, contemporaneous or subsequent addition, deletion, or other modification has any force or effect, unless embodied in the Agreement in writing. No oral representation by any officer or employee of the City at variance with the terms of the Agreement or any written amendment to the Agreement will have any force or effect or bind the City.

33. USE, POSSESSION OR SALE OF ALCOHOL OR DRUGS: Contractor shall cooperate and comply with the provisions of Executive Order 94 and its Attachment A concerning the use, possession or sale of alcohol or drugs. Violation of these provisions or refusal to cooperate with implementation of the policy can result in contract personnel being barred from City facilities and from participating in City operations.

34. ELECTRONIC SIGNATURES AND ELECTRONIC RECORDS: Contractor consents to the use of electronic signatures by the City. The Agreement, and any other documents requiring a signature under the Agreement, may be signed electronically by the City in the manner specified by the City. The Parties agree not to deny the legal effect or enforceability of the Agreement solely because it is in electronic form or because an electronic record was used in its formation. The Parties agree not to object to the admissibility of the Agreement in the form of an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the ground that it is an electronic record or electronic signature or that it is not in its original form or is not an original.

Exhibit List

Exhibit A – Scope of Work.

Exhibit B – Budget.

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Contract Control Number:
Contractor Name:

ENVHL-202265544-00
DENVER HEALTH AND HOSPITAL AUTHORITY

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at
Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver

By:

By:

By:

Contract Control Number:
Contractor Name:

ENVHL-202265544-00
DENVER HEALTH AND HOSPITAL AUTHORITY

By:  _____
DocuSigned by:
Amanda Breeden
0ACDB82B6128484...

Name: Amanda Breeden
(please print)

Title: Director, SPARO
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)

EXHIBIT A - SOW

Improve Access to Supports FY23 Action Plan											
MCH Priority: Improve Access to Supports			Planning Period: 10/1/2022 - 9/30/2023				FTE: 3.25				
Local Agency Name: Denver Dept of Public Health & Environment			Local Priority Lead: Molly Benkert, HCP Nurse Program Manager				Priority Lead Email: molly.benkert@dhha.org				
Overview: The Denver HCP Team plans to continue to provide the current model of high-quality community care coordination support to families of CYSHCN 0-21 years of age in Denver County, while also exploring potential additional community systems work to reach more of the CYSHCN population in Denver County through completion of the MCH Decision Tool over FY22 (Year 1).											
Link to 4 Square Coming in Fall 2022											
Goal:	Increase meaningful access to supports for MCH and families.▣						Data Source:	1. CDS reports 2. Mapping tool			
Strategy 1:	Ensure all CYSHCN have access to patient- and family-centered care coordination that integrates physical health, oral health, mental health, and community-based services										
Objective A:	By September 30, 2023, ensure that at least 127 families with CYSHCN will receive HCP Care Coordination.			Data Source: CDS		Target: 127		Progress Update (report on objective target and c,n,o,b status)			
								12/30/2022	3/31/2023	6/30/2023	9/30/2023
Key Activities			CY + CYSHCN (population)	CYSHCN Specific	Start & End Date	Responsible Persons or Group	Progress Status (c n o b)				
							c (completed)	n (not started)	o (ongoing)	b (behind)	
A.1 Implement HCP Care Coordination			FALSE	TRUE	10/1/22 - 09/30/23	Denver HCP Care Coordination Team (Lara Anderson, Monica Quintana, Lindsay Von Qualen, Mona Sanchez, new Project Specialist) - DHHA subcontract					
A.2 Implement a system for information, resource and referral.			FALSE	TRUE	10/1/22 - 09/30/23	Denver HCP Care Coordination Team (Lara Anderson, Monica Quintana, Lindsay Von Qualen, Mona Sanchez, new Project Specialist) - DHHA subcontract					
Objective B:	By September 30, 2023, implementation of at least one strategy or activity identified for children with autism and a mental or behavioral health need based upon results of the FY22 Family Survey and Community Stakeholder meeting.			Data Source: Completed MCH Decision Tool Report		Target: 1		Progress Update (report on objective target and c,n,o,b status)			
								12/30/2022	3/31/2023	6/30/2023	9/30/2023
Key Activities			CY + CYSHCN (population)	CYSHCN Specific	Start & End Date	Responsible Persons or Group	Progress Status (c n o b)				
							c (completed)	n (not started)	o (ongoing)	b (behind)	
B.1 Complete and submit the CYSHCN Decision Tool, if not already fully completed in FY22. Include any potential change plan components identified as a result of activities identified through community stakeholder and family input.			FALSE	TRUE	10/01/22 - 11/01/22	Molly Benkert - DHHA subcontract					
B.2 Continue to participate in Denver Health Autism Referral Group, where internal piloting of a triage and initial work with autism referrals will occur centrally. The process for referral to HCP will be followed throughout ACS after education and pilot completion.B			FALSE	TRUE	10/01/22 - 12/01/22	Molly Benkert - DHHA subcontract and Denver Health Autism Referral Group					
B.3 Continue to recruit community stakeholders, including community partners, agencies and families of the autism and mental health communities.			FALSE	TRUE	10/01/22 - 12/01/22	Molly Benkert and Denver HCP Team - DHHA subcontract					
B.4 Conduct ongoing meetings, as needed, with community stakeholders to create a community process/plan to address the identified systems change needs to the autism evaluation process and access to services for children and youth with autism and a mental or behavioral health need.			FALSE	TRUE	10/01/22 - 09/30/23	Molly Benkert - DHHA subcontract and Denver County Community Stakeholders					
B.5 Pilot implementation of 1 activity identified for systems change and evaluate outcomes, as well as community and family input around outcome.			FALSE	TRUE	12/01/22 - 09/30/23	Molly Benkert - DHHA subcontract and Denver County Community Stakeholders					
B.6 Develop Action Plan for FY24-25 for addressing the needs of CYSHCN with a targeted focus on children/youth with autism and a mental or behavioral health need.			FALSE	TRUE	03/01/23 - 05/01/23	Molly Benkert - DHHA subcontract					
Strategy 2:	Increase HPV vaccine awareness among youth and families in Denver's historically underserved communities										
Objective A:	By September 30, 2023, partner with the Office of Denver HIV Resources' Sexual Health Program to enhance existing culturally relevant community-led HPV vaccine awareness efforts at least two community based organizations			Data Source: Number of community based organizations partnered with		Target: 2		Progress Update (report on objective target and c,n,o,b status)			
								12/30/2022	3/31/2023	6/30/2023	9/30/2023
							Progress Status (c n o b)				

Key Activities	CYSHCN (population)	CYSHCN Specific	Start & End Date	Responsible Persons or Group	c	n	o	b
					(completed)	(not started)	(ongoing)	(behind)
					12/30/2022	3/31/2023	6/30/2023	9/30/2023
A.1 Conduct an environmental scan of community-led HPV vaccine awareness efforts in the Denver metro area	TRUE	FALSE	10/1/22 - 12/31/22	Nalleli Ramirez-Salinas - DDPHE				
A.2 Utilizing the results of the environmental scan, identify two community based organizations, at least one of which serves a majority Black, LatinX, AI/AN and/or Asian American population, to partner with to support/expand existing efforts	TRUE	FALSE	1/1/23 - 3/31/23	Nalleli Ramirez-Salinas - DDPHE				
A.3 Provide ongoing technical assistance, capacity building, and programmatic support	TRUE	FALSE	4/1/23 - 9/30/23	Nalleli Ramirez-Salinas - DDPHE				
Completed by: Mary R Benkert, MS, RN-BC, CBIS					Date completed: 3/24/22			

EXHIBIT B - MCH DHHA Budget

Review and update as necessary all blue font cells. Additional Key Personnel & Staff Salary rows are hidden - if you need more than what is included please contact your Grant Analyst.

Year 1 Total = 500,000		Start Date: 10/1/2022		Cayuse#: XX-XXXX		Project Title: Denver HCP - MCH Funds F			
Total Budget = 500,000		End Date: 9/30/2023		Salary Cap: 203,700		Sponsor: City of Denver Dpt Public He			
PI: Benkert, Mary		Escalate Cap? No		Year 1		Summary			
if out year is not needed delete date and effort/IDC will zero accordingly				10/1/2022		9/30/2023			
DIRECT COSTS				Salary Escalation		3%			
Account Code						Year 1 \$		Total Budget	
5022	Benkert, Mary	RN Nursing Program Ma	\$96,069	96,069	12.00	100.00%	98,951	98,951	
5565	12.00	person months		FTE 1.00			27,904	27,904	
		Admn/Mgrl Rn-DHA		Yr 1 Full Sal	98,951	TOTAL Sal/Ben	126,855	126,855	
5062	Anderson, Lara	Supervisor, Social Worke	\$76,880	76,880	3.00	100.00%	19,797	19,797	
5565	3.00	person months		FTE 1.00			5,583	5,583	
		Clinical Prof/Tech-DHA		Yr 1 Full Sal	79,186	TOTAL Sal/Ben	25,380	25,380	
Sub-Total Key Personnel Salaries & Benefits				7	= # of key/senior personnel		152,235	152,235	
5072	TBD	Administrative Assistant	\$73,466	73,466	12.00	59.01%	44,649	44,649	
5565	7.08	person months		FTE 1.00			12,591	12,591	
	# of staff = 1	Nonclinical Prof/Tech-DHA		Yr 1 Full Sal	75,670	TOTAL Sal/Ben	57,240	57,240	
5062	Anderson, Lara	Social Worker LCSW	\$58,796	58,796	9.00	100.00%	45,420	45,420	
5565	9.00	person months		FTE 1.00			12,808	12,808	
	# of staff = 1	Clinical Prof/Tech-DHA		Yr 1 Full Sal	60,560	TOTAL Sal/Ben	58,228	58,228	
5062	Von Qualen, Lindsa	Social Worker LCSW	\$41,996	41,996	12.00	100.00%	43,256	43,256	
5565	12.00	person months		FTE 1.00			12,198	12,198	
	# of staff = 1	Clinical Prof/Tech-DHA		Yr 1 Full Sal	43,256	TOTAL Sal/Ben	55,454	55,454	
5062	Sanchez, Mona	Assistant Case Coordinat	\$61,610	61,610	12.00	100.00%	63,458	63,458	
5565	12.00	person months		FTE 1.00			17,895	17,895	
	# of staff = 1	Clinical Prof/Tech-DHA		Yr 1 Full Sal	63,458	TOTAL Sal/Ben	81,353	81,353	
5062	Quintana, Monica	Assistant Case Coordinat	\$60,570	60,570	12.00	100.00%	62,387	62,387	
5565	12.00	person months		FTE 1.00			17,593	17,593	
	# of staff = 1	Clinical Prof/Tech-DHA		Yr 1 Full Sal	62,387	TOTAL Sal/Ben	79,980	79,980	
Sub-Total Staff Salaries & Benefits							332,255	332,255	
Sub-Total Salaries							377,918	377,918	
FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027		x	
28.20%	28.20%	28.20%	28.20%	28.20%	28.20%	28.20%	106,572	106,572	
TOTAL SALARIES & BENEFITS							484,490	484,490	
5759	Vendor(s)	Translation			\$100		2	200	
7000	Supplies-Office/Admin					\$800		800	
7001	Education Materials					\$950		950	
7350	Communication					\$2,920		2,920	
8020	Postage/Express Mail/Airborne					\$240		240	
8090	Training for Employees (in local 8 counties, does not involve travel)					\$1,800		1,800	
5790	Other Support Services	Translation				\$8,000		8,000	
8000	Dues & Membership Fees	Professional licensure				\$600		600	
TOTAL OTHER DIRECT COSTS							15,510	15,510	
MODIFIED TOTAL DIRECT COSTS (Less Subs)							500,000	500,000	
TOTAL DIRECT COSTS							500,000	500,000	
	F&A Base	MTDC					FY2022	126,027	126,027
	F&A Base	MTDC					FY2023	126,027	126,027
								373,973	373,973
								373,973	373,973
	Indirect Cost Rate: Other						Base Total	500,000	500,000
TOTAL PROJECT COSTS							\$500,000	\$500,000	