

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

***\*All fields must be completed.\****  
***Incomplete request forms will be returned to sender which may cause a delay in processing.***

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Please mark one:     Bill Request                      or                       Resolution Request                      Date of Request: 11/13/17

**1. Has your agency submitted this request in the last 12 months?**

Yes                       No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)*

NEW Contract execution with **STANTEC CONSULTING SERVICES, INC.**, #ENVHL-201736955-00 for environmental site consulting services.

**3. Requesting Agency:** Environmental Quality Division – Dept. of Environmental Health

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** David Erickson
- **Phone:** 720 865 5433
- **Email:** david.erickson@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** David Erickson
- **Phone:** 720 865 5433
- **Email:** david.erickson@denvergov.org

**6. General description/background of proposed ordinance including contract scope of work if applicable:**

On-call Consultant for City-wide projects - Environmental, engineering, scientific, or necessary services (including furnishing all labor and tools, supplies, equipment, oversight, superintendence, materials and everything necessary for and required to do, perform and complete the services authorized by a notice to proceed, including any changes thereto) as requested to supplement work efforts in 1) environmental site assessment; 2) brownfields redevelopment; 3) leaking underground storage tank removal, investigation and remediation; 4) remediation and oversight and 5) environmental litigation support.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** #ENVHL-201736955-00
- b. **Proposed Term:** Start date set forth on the City's signature page and will expire three years thereafter; however, at the City's option the Agreement may be amended to extend the term for up to two additional one-year periods.
- c. **Location:** City Wide
- d. **Affected Council District:** All
- e. **Benefits:** Provides environmental consulting services for City and County of Denver
- f. **Current Contract Amount:** **This is a new contract:** Proposed contract value not-to-exceed \$1,000,000

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **None**

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

11/13/17

**EXECUTIVE SUMMARY**

**STANTEC CONSULTING SERVICES, INC.**

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This is an on-call contract and encumbrances happen City-wide on an as-needed basis and only when funds are available.

The Consultant shall furnish environmental, engineering, scientific or necessary services (including furnishing all labor and tools, supplies, equipment, oversight, superintendence, materials and everything necessary for and required to do, perform and complete the services authorized by a notice to proceed, including any changes thereto) as requested to supplement work efforts in 1) environmental site assessment; 2) brownfields redevelopment; 3) leaking underground storage tank removal, investigation and remediation; 4) remediation and oversight and 5) environmental litigation support.

**CONTRACT INFORMATION**

**Contractor:** STANTEC CONSULTING SERVICES, INC.

**Contract Control Number (if amendment):** #ENVHL-201736955-00

**Contract Term dates:** Proposed Term: Start date set forth on the City's signature page and will expire three years thereafter; however, at the City's option the Agreement may be amended to extend the term for up to two additional one-year periods

**New Contract**

**Contract amount not-to-exceed**

**\$1,000,000**

**Selection Process:** Formal/Competitive Selection Process - 2017 RFP

**Source of Funds:** This is an on-call contract and encumbrances happen City-wide on an as-needed basis and only when funds are available.

**Match:** N/A

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*To be completed by Mayor's Legislative Team:*

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