ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: <u>January 5, 2012</u>

Please mark one: ☒ **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** Fuel Master Purchase Order with Mansfield Oil for January 1, 2012-December 31, 2013, with option to renew for 3 one year extensions (maximum of 5 years).

3. **Requesting Agency:** Public Works

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.*)
    - **Name:** Ernie Ivy
    - **Phone:** 720-865-9305
    - **Email:** ernie.ivy @denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor-Council and who will be available for first and second reading, if necessary</u>.*)
    - **Name:** Stacie Loucks
    - **Phone:** 720-865-8720
    - **Email:** Stacie.loucks@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

    The proposed ordinance is to provide fuel for the City's fleet, including unleaded, diesel and biodiesel. This will be for *locked fuel only* with a total maximum amount for 5 years of $50,000,000.

    **Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a. **Contract Control Number:** (O568A0112)
    b. **Duration:** 24 months, with options for up to 3 additional years.
    c. **Location:** Citywide
    d. **Affected Council District:** Citywide
    e. **Benefits:** To provide fuel for City operations.
    f. **Costs:** The City pays for the fuel that is used on an ongoing daily basis and for emergency purposes. The contract is for a maximum $50,000,000 over 5 years.

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    No

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____