

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 03/5/24 _____

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a framework agreement with Innovative Interfaces Incorporated, in the amount of \$1,789,650.00 for a term of 5 years.

3. Requesting Agency: Denver Public Library

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Melissa Bordwine	Name: Melissa Bordwine
Email: mbordwine@denverlibrary.org	Email: mbordwine@denverlibrary.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Innovative Interfaces provides licensing for DPL's Polaris Integrated Library System software. This is the main software DPL uses to check out books and other materials, track fees for lost items, maintain the catalog of books and materials available to patrons, and order collection materials.

6. City Attorney assigned to this request (if applicable):

Bradley Neiman

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including any dba's): Innovative Interfaces Incorporated.

Contract control number (legacy and new): 202368948

Location: Denver Public Library – all branch locations

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

January 1, 2024 through December 31, 2029

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,789,650.00	\$0	\$1,789,650.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
January 1, 2024	N/A	December 31, 2029

Scope of work:

To provide Polaris Integrated Library System Software licensing to DPL and all branches.

Was this contractor selected by competitive process? N **If not, why not?**

This is a sole source contract. An RFP was initially done for this selection in 2010. All libraries were closed for a week to transition to the new software. This contract is to continue the current service. Changing vendors would be cost prohibitive due to the amount of preparatory work that would be required to switch software systems for the entire DPL system.

Has this contractor provided these services to the City before? Yes No

Source of funds: General Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? There are no subcontractors on this contract.

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Date Entered: _____