

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00am on Friday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: March 15, 2024

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

To confirm the Mayoral appointments of the following individuals to the Denver Convention Center Hotel Authority for 3 years.

APPOINTMENT CANDIDATES:

Guadalupe Gutierrez-Vasquez for a term 04/01/24 – 03/31/27 or until a successor is duly appointed.

Margaret Danuser for a term 04/01/24 – 03/31/27 or until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office of Boards and Commissions

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Esther Lee Leach
- **Phone:** 720-403-0756
- **Email:** esther.leeleach@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Esther Lee Leach
- **Phone:** 720-403-0756
- **Email:** esther.leeleach@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Appointments to the Denver Convention Center Hotel Authority.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** N/A
- b. **Duration:** Terms of 3 years effective 04/01/24 – 03/31/27
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** N/A
- f. **Costs:** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____