

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

**Date of Request:** November 10, 2010

- Please mark one: ☒ **Bill Request** or ☐ **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

☐ Yes ☒ No

**If yes, please explain:** Please Note:

This is the initial ordinance request for the 2011 Flexible Spending, Qualified Parking & Health Savings Account Programs. However, the Career Service Authority (CSA) does submit this request on an ongoing, annual basis for each new Fiscal Year.

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

This request is for spending authority in 2011 to support the City's Flexible Spending Account Program, Qualified Parking Program, and Health Savings Account Program.

**3. Requesting Agency:** Career Service Authority (CSA)

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** John A. Shick
- **Phone:** 720-913-5716
- **Email:** john.shick@denvergov.org

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** John A. Shick
- **Phone:** 720-913-5716
- **Email:** john.shick@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

The Flexible Spending Account Programs include the Uninsured Medical Program and the Dependent Care Program. The Qualified Parking Program is an additional benefit offered to employees along with the two Flexible Spending Account (FSA) Programs.

The Health Savings Account Program is a tax-advantaged medical savings account designed to assist employees who are enrolled in a high-deductible health plan.

These are Federally approved Programs that allow for payment of specific services with pre-tax dollars. The Flexible Spending Account and Qualified Parking Programs are supported by the Employees Voluntary Salary Redirection Plan Special Trust Fund. The Health Savings Account Program is supported by the City's Benefit Clearing Fund. The spending authorization for these programs is through ordinance. The

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premiums for these programs are 100% funded through employee contributions processed through payroll deduction. Therefore, there are no General Fund dollars included in this request.

The City does provide General Fund support to cover the administrative costs of the Flexible Spending Account and Qualified Parking Programs which have been contracted and provided through an external organization. This General Fund support for administrative costs was requested and approved through the regular 2011 budget cycle. There are no external costs to administer the Health Savings Account Program. Therefore, this current request does not include funding for these administrative costs.

For 2011, the Career Service Authority is requesting the authority to spend \$4,011,551 for Medical Care, \$1,079,199 for Dependent Care, and \$117,175 for the Qualified Parking Program. The total request for these three programs is **\$5,207,925**.

In addition, CSA is requesting the authority to spend **\$48,301** for the Health Savings Account Program.

Therefore, the total amount requested through this ordinance is **\$5,256,226**.

***\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** None
- b. **Duration:** 1/1/2011 – 12/31/2011
- c. **Location:** City & County of Denver
- d. **Affected Council District:** City-Wide Impact
- e. **Benefits:** Pre-Tax Savings Allowing Employees to Cover Specific Anticipated Costs in 2011.
- f. **Costs:** \$5,256,226

**7. Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

There is no controversy surrounding this ordinance.

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