

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
At MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **February 29, 2016**

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

A supplemental appropriation request of \$1,335,500 from the General Fund 2016 Contingency Fund for operations of the new Mayor’s Office of the National Western Center to support delivery of the 2015 voter approved ballot measure (2C) to design and construct Phases 1 and 2 of the National Western Center.

3. Requesting Agency: Department of Finance

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Stephanie Adams
- **Phone:** 720-913-0885
- **Email:** stephanie.adams@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Gretchen Hollrah
- **Phone:** 720-913-5516
- **Email:** gretchen.hollrah@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The proposed ordinance will establish \$1,335,500 in budget for 2016 operations of the new Mayor’s Office of the National Western Center through an appropriation of General Fund contingency. This budget is comprised of \$585,500 for staff and office operating costs, of which \$493,500 is to be appropriated within the Department of Public Works (01010-5000000) and \$92,000 is to be appropriated within the City Attorney’s Office (01010-4511000) as well as \$750,000 for planned legal expenses in 2016 to be appropriated within the City Attorney’s Office (01010-4511000). Expenditures are further described in the Executive Summary. This budget will support the delivery of the \$856M National Western Center project (including City, RTA and partner funds), as approved by voters in the 2015 2C ballot measure.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** N/A
- b. Duration:**
- c. Location:**
- d. Affected Council District:**
- e. Benefits:**
- f. Costs:**

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**
Supports delivery of the 2015 voter approved ballot measure (2C) to construct Phases 1 and 2 of the National Western Center.

(Completed by Mayor’s Office):

Ordinance Request Number:

Date:

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____



MICHAEL B. HANCOCK
Mayor

Executive Summary

A Budget Appropriation Ordinance to Support the Mayor's Office of the National Western Center

The proposed ordinance will establish \$1,335,500 budget for 2016 operations of the new Mayor's Office of the National Western Center through an appropriation of General Fund contingency. This budget is comprised of \$585,500 for staff and office operating costs and \$750,000 for planned legal expenses in 2016. This budget will support the delivery of the \$856M National Western Center project (including City, RTA and partner funds), as approved by voters in the 2015 2C ballot measure.

Proposed 2016 NWCO Operating Budget: \$585,500

- 1) \$369,000 for personnel services
- 2) \$124,500 for services and supplies
- 3) \$92,000 for NDCC/NWCO Assistant City Attorney

Note: NWCO operating budget anticipated to increase for the 2017 budget to consolidate existing staff and consultant resources currently assigned to 2016 NDCC budgets.

Proposed Budget for 2016 Legal Services: \$750,000

- 1) \$292,500 for legal services provided by Kaplan, Kirsch and Rockwell (governance counsel)
- 2) \$165,000 for legal services provided by Hogan Lovells (governance, naming rights and site operations counsel)
- 3) \$292,500 for legal services provided by Butler Snow (governance counsel)

The City Attorney's Office used a competitive selection process in 2015 to select a team of outside counsel who will identify and provide advice regarding the governance of the National Western Center, including work related to entity form and structure, composition and procedures of the board of the entity, leadership and powers of the staff of the entity, and transitioning control of the NWC to the entity. Outside counsel will also provide advice regarding the City's legal relationship with the entity and the other partners at NWC, including issues regarding operations and maintenance, capital funding participation, leases, and construction. In addition to these governance topics, outside counsel will be involved in the creation, marketing, valuation of naming rights and campus operations at the National Western Center. Additional budget for outside legal counsel will be requested for the 2017 budget.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____