

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 2/28/2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract THTRS-202472502 with LEO Events, LLC ('LEO') for event management of Five Points Jazz Festival for the year of 2024.

3. **Requesting Agency:** Denver Arts and Venues

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sonia Rae, Brooke Dilling	Name: Sonia Rae, Brooke Dilling
Email: Sonia.Rae@denvergov.org ; Brooke.Dilling@denvergov.org	Email: Sonia.Rae@denvergov.org ; Brooke.Dilling@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Please see attached Executive Summary.

6. **City Attorney assigned to this request (if applicable):**

Gabrielle Corica

7. **City Council District:**

District 10

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name (including any dba's): Leo Events, LLC

Contract control number (legacy and new): THTRS-202472502-01/202366494-01

Location: Five Points Neighborhood in Denver

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 4/1/2023 – 12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,300,000	0	1,300,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2023 – 12/31/2023	1/1/2024-12/31/2024	12/31/2024

Scope of work: Five Points Jazz Festival event production for the year 2023 and for 2024.

Was this contractor selected by competitive process? Yes via RFP (RFP # 11083) If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Denver Arts and Venues Operating Expenses

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 5 (Five) %

Who are the subcontractors to this contract? Includes, but not limited to, Mighty Fine Productions, Manic Productions, Wright Group Event Services, JMF Corporation, Honeybuckets

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