

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request:**03/07/2024**

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Purchase Capital Equipment**

2. Title: Approves the capital equipment purchase of two vehicles from the Risk Management Fund (SRF 11838) to support the Denver Public Library (DPL).

3. Requesting Agency: Department of Finance (on behalf of DPL)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kevin Delohery /Nikki McCabe	Name: Carolina Flores
Email: kevin.delohery@denvergov.org / nikki.mccabe@denvergov.org	Email: Carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed –

The Denver Public Library (DPL) is seeking approval for a capital equipment purchase of a Ford F150 Truck and a Ford E350 Van. These vehicles provide critical support for snow and ice control at library locations. DPL relies on these vehicles to keep library branches safe and accessible and to open in a timely manner during weather events with snow and ice conditions. Not having these vehicles has reduced DPL’s response time to weather events because they currently don't have equipment that can reliably and effectively manage snow removal and apply salt in parking lots. This purchase is for the replacement of two City vehicles; one vehicle was totaled in a hit-and-run, and the other vehicle was totaled by arson. This purchase will be authorized out of the Risk Management Special Revenue Fund (11838) up to \$114,550; anything above that amount will come from the Denver Public Library Fund Special Revenue Fund (15830). The cost of each vehicle exceeds the \$50,000 threshold that requires authorization for purchase.

6. City Attorney assigned to this request (if applicable):

7. City Council District: citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet*

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____