

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **8/18/2023**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

AMENDS legacy contract MOEAI- 202363700 with Heart & Hand Center to add \$338,000 for a new contract amount of \$590,000 and 27 months for a new end date of 8/31/2026 to provide comprehensive out of school time programs at 2 sites during the summer and 3 sites during the school year to 85 and 405, 2<sup>nd</sup> through 8<sup>th</sup> graders, respectively.

**3. Requesting Agency: Children’s Affairs**

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Maxine Quintana	Name: Terra Swazer
Email: <a href="mailto:Maxine.quintana@denvergov.org">Maxine.quintana@denvergov.org</a>	Email: <a href="mailto:terra.swazer@denvergov.org">terra.swazer@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

AMENDS legacy contract MOEAI- 202363700 with Heart and Hand Center to add \$338,000 for a new contract amount of \$590,000 and 27 months for a new end date of 8/31/2026 to provide comprehensive out of school time programs to Denver youth.

The services are provided to families at no cost. You might also consider adding the definition of comprehensive (12+ hours per week for 32 weeks during the school year and 30+ hours per week for 6+ weeks during the summer).

**6. City Attorney assigned to this request (if applicable): Raana Haidari**

**7. City Council District:** citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services  
 (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

**Vendor/Contractor Name:** Heart & Hand Center

**Contract control number:** MOEAI- 202368645-01  
 Legacy: MOEAI- 202263700-01

**Location:** Citywide

Is this a new contract?  Yes  No    Is this an Amendment?  Yes  No    If yes, how many? 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 6/1/2022 – 8/31/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$252,000	\$338,000	\$590,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2022 – 5/31/2024	27 months	8/31/2026

**Scope of work:**

AMENDS legacy contract MOEAI- 202363700 with Heart & Hand Center to add \$338,000 for a new contract amount of \$590,000 and 27 months for a new end date of 8/31/2026 to provide comprehensive out of school time programs to Denver youth.

Was this contractor selected by competitive process?      yes                      If not, why not? n/a

Has this contractor provided these services to the City before?  Yes  No

**Source of funds:** General Funds (Out of school time) and ARPA Round 2 (out of school time)

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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