

Easement Relinquishment Submittal Checklist

Any submittal not meeting all minimum checklist criteria herein shall be rejected as incomplete.

Easement Relinquishment submittal documents will include the following:

- Application (Page 2&3 of this document) - Must be signed by owner, or a vested party
- Original holding document of the easement - eg. Ordinance, PNEE, Subdivision plan, etc.:
 - Must include the Clerk and Recorder's Book and Page, and/or Recordation Number.
- A Legal Description and Exhibits are required if you are relinquishing a portion of the easement as held in the original document. The Legal Description and Exhibit of the easement(s) to be relinquished, must be prepared by a Professional Land Surveyor (PLS), licensed in the State of Colorado:
 - PDF format (**must be PLS signed and stamped**) **and**
 - Word format (Does not need to be PLS signed and stamped)
- Site Plan - accurately engineered drawings to include:
 - Numerical and Bar Scale (Scale not to exceed 1:40)
 - North arrow
 - Legend
 - Vicinity map, if necessary
 - Plan set date and revision number (if applicable)
 - Call out the location of the easement proposed to be relinquished and hatch area**
 - Call out the location if new easement will be conveyed** (if applicable)
 - Property lines
 - Right-of-Way width
 - Edge of Pavement and/or Curb and Gutter
 - Sidewalks
 - Trees and landscaping in the ROW
 - Nearby driveways and alleys
 - Street names
 - Aerial imagery is allowed, but does not replace the required Engineered drawings**

FEES:

Must be paid immediately after project is logged in and a project number is provided by your Coordinator along with the project invoice.

Initial Processing Fee = \$1,000.00 (Non-Refundable)

Legal Description Review Fee = \$300.00 (Non-Refundable)

Ordinance Fee = \$300.00 (Non-Refundable)

I hereby attest that all above information has been incorporated into our plan submittal.



Owner/Vested Party/Applicant Signature

9-92020

Date



APPLICATION
EASEMENT RELINQUISHMENT

Please complete this application to apply for an ordinance to relinquish easements held by the City in the Public Right of Way. Please reference [Rules and Regulations for Easement Relinquishments](#) for more details on the relinquishment process. Please type or print. If necessary attach additional sheets to fully answer any of the following sections. Submit the complete application electronically to: DOTI.ER@denvergov.org.

DATE: _____

ASSOCIATED PROJECT NAME: _____

DEVELOPMENT SERVICES LOG NUMBER: (if applicable) _____

ADDRESS (approx.) OF EASEMENT: _____

APPLICANT:

Name: _____

Company (if applicable): _____ Title: Managing Director _____

Address: _____

Telephone number: _____ Email address: _____

PROPERTY OWNER (where the easement is located): Check if the same as Applicant

Company: _____

Owner Contact: _____

Address: _____

Telephone Number: _____ Email address: _____

ORIGINAL HOLDING DOCUMENT THE EASEMENT IS HELD IN:

Title of document: _____

Clerk & Recorder Recordation Number: _____

Ordinance Number (if Applicable): _____

PORTION OF EASMENT IF BEING RELINQUISHED:

Easement in
it's entirety

A portion of the easement
(as described in the legal description)





APPLICATION
EASEMENT RELINQUISHMENT

QUANTITY OF EASEMENTS TO BE RELINQUISHED: _____

Easement Groupings if submitting with multiple easements: _____

DESCRIBE THE CURRENT STATE OF THE EASEMENT(S):

In the space below, please describe what the easement was granted for, and any addition background information

EXISTING UTILITIES:

If there are existing utilities in the easement, please explain how these utilities will be accommodated and whether they will be removed or relocated.

If there are no existing utilities in the easement to the best of your knowledge, please state NO Utilities or N/A

EXPLANATION OF WHY THE EASEMENT RELINQUISHMENT IS BEING REQUESTED:

Please explain why the easement needs to be relinquished.

I/WE HEREBY CERTIFY THAT I/WE ARE THE OWNER(S) OF THE REAL PROPERTY WHICH IS THE SUBJECT OF THIS APPLICATION AND THAT THE FOREGOING INFORMATION ON THIS APPLICATION IS TRUE AND COMPLETE.

Kim Sperry

(Owner/Vested Party Signature)



4245 N Fox St Relinquishment

04/29/2021

Master ID: 2019-PROJMSTR-0000118 **Project Type:** ROW Relinquishment
Review ID: 2020-RELINQ-0000027 **Review Phase:**
Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewing Agency: Asset Management Review Review Status: Approved

Reviewers Name: David Edwards
Reviewers Email: davidj.edwards@denvergov.org

Status Date: 10/12/2020
Status: Approved
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Asset Management DOF
Reviewers Name: David J Edwards
Reviewers Phone: 7209130889
Reviewers Email: davidj.edwards@denvergov.org
Approval Status: Approved

Comments:

Reviewing Agency: City Forester Review Review Status: Approved

Reviewers Name: Nick Evers
Reviewers Email: Nick.Evers@denvergov.org

Status Date: 10/27/2020
Status: Approved
Comments: Approved. No PRW tree conflict.

Reviewing Agency: Comcast Referral Review Status: Approved - No Response

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: Denver Water Referral Review Status: Approved

Status Date: 10/07/2020
Status: Approved
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Denver Water
Reviewers Name: Gina Begly
Reviewers Phone: 303-628-6219
Reviewers Email: gina.begly@denverwater.org
Approval Status: Approved

Comments:

Reviewing Agency: Survey Review Review Status: Approved

Comment Report

4245 N Fox St Relinquishment

04/29/2021

Master ID: 2019-PROJMSTR-0000118 **Project Type:** ROW Relinquishment
Review ID: 2020-RELINQ-0000027 **Review Phase:**
Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Name: Ali Gulaid
Reviewers Email: Ali.Gulaid@denvergov.org

Status Date: 03/25/2021
Status: Approved
Comments: 03.24.21: Approved Legal Descriptions saved to the project folder:
K:\PWDES\PROJECT\2020s\2020\RELINQUISHMENT\2020-RELINQ-0000027- 4245 N Fox St
Relinquishment\Legal
Descriptions - APPROVED

Status Date: 10/27/2020
Status: Denied
Comments: Please see attached redline comments:
K:\PWDES\PROJECT\2020s\2020\RELINQUISHMENT\2020-RELINQ-0000027- 4245 N Fox St
Relinquishment\REDLINES

Reviewing Agency: Case Manager Review/Finalize **Review Status:** Confirmation of Payment

Reviewers Name: Devin Price
Reviewers Email: Devin.Price@denvergov.org

Status Date: 10/15/2020
Status: Confirmation of Payment
Comments:

Reviewing Agency: Denver Fire Department Review **Review Status:** Approved

Reviewers Name: Richard Tenorio
Reviewers Email: Richard.Tenorio@denvergov.org

Status Date: 04/29/2021
Status: Approved
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Denver Fire Department
Reviewers Name: Rich Tenorio
Reviewers Phone: 720.633.3222
Reviewers Email: richard.tenorio@denvergov.org
Approval Status: Approved

Comments:
Denver Fire Dept. Approved - RT

2020-RELINQ-0000027 & 2020-VACA-0000012
Approve all parts for the Fox Iron Works project:
1) The Galapago Street
2) The 16-foot and 20-foot alley
3) The easement on 43rd Ave.

Status Date: 10/27/2020
Status: Approved w/Conditions

Comment Report

4245 N Fox St Relinquishment

04/29/2021

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Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Denver Fire Department
Reviewers Name: Rich Tenorio
Reviewers Phone: 720.633.3222
Reviewers Email: richard.tenorio@denvergov.org
Approval Status: Approved with conditions

Comments:
Denver Fire Dept. / Fire Prevention Division
Rich Tenorio 10.27.2020 APPROVED
***Although the proposed relinquishment for Galapago Street is approved. The curb and gutter on 43rd Ave. cannot be approved without plans for a new turn-around for fire apparatus. Where the cul-de-sac will no longer be available for the fire dept. vehicles to proceed to the end of the street, the maximum distance without a turn-around is 150-feet. The end of the current cul-de-sac is required to provide the maximum distance for hose lay around the proposed building (250-feet from both directions on 42nd and 43rd Ave. There is also a fire hydrant on the north side of the street that will no longer be available for fire protection without a turn-around.

Attachment: DFD Fire Comments - Fox St Relinq.pdf

Status Date: 10/27/2020
Status: Approved w/Conditions
Comments: Denver Fire Dept. / Fire Prevention Division
Rich Tenorio 10.27.2020 APPROVED

***Although the proposed relinquishment for Galapago Street is approved. The curb and gutter on 43rd Ave. cannot be approved without plans for a new turn-around for fire apparatus. Where the cul-de-sac will no longer be available for the fire dept. vehicles to proceed to the end of the street, the maximum distance without a turn-around is 150-feet. The end of the current cul-de-sac is required to provide the maximum distance for hose lay around the proposed building (250-feet from both directions on 42nd and 43rd Ave. There is also a fire hydrant on the north side of the street that will no longer be available for fire protection without a turn-around.

Reviewing Agency: Landmark Review Review Status: Approved - No Response

Reviewers Name: Rebecca Dierschow
Reviewers Email: becca.dierschow@denvergov.org

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: Metro Wastewater Referral Review Status: Approved - No Response

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 10/28/2020

Comment Report

4245 N Fox St Relinquishment

04/29/2021

Master ID: 2019-PROJMSTR-0000118 **Project Type:** ROW Relinquishment
Review ID: 2020-RELINQ-0000027 **Review Phase:**
Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Status: Approved - No Response
Comments:

Reviewing Agency: Office of Emergency Management Referral Review Status: Approved - No Response

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: Parks and Recreation Review Review Status: Not Required

Reviewers Name: Mark Tabor
Reviewers Email: Mark.Tabor@denvergov.org

Status Date: 10/27/2020
Status: Not Required
Comments:

Reviewing Agency: Construction Engineering Review Review Status: Approved

Reviewers Name: Porames Saejiw
Reviewers Email: joe.saejiw@denvergov.org

Status Date: 10/26/2020
Status: Approved
Comments:

Reviewing Agency: Policy and Planning Review Review Status: Approved - No Response

Reviewers Name: Emily Gloeckner
Reviewers Email: Emily.Gloeckner@denvergov.org

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: TES Sign and Stripe Review Review Status: Approved - No Response

Reviewers Name: Brittany Price
Reviewers Email: Brittany.Price@denvergov.org

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: CenturyLink Referral Review Status: Approved

Status Date: 11/02/2020
Status: Approved
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Lumen f/k/a CenturyLink

Comment Report

4245 N Fox St Relinquishment

04/29/2021

Master ID: 2019-PROJMSTR-0000118 **Project Type:** ROW Relinquishment
Review ID: 2020-RELINQ-0000027 **Review Phase:**
Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Reviewers Name: Kandice Bremer
Reviewers Phone: 402-613-7933
Reviewers Email: kandice.bremer@Lumen.com
Approval Status: Approved

Comments:
Lumen Approves the vacation of the easement and 2 alleys on this project.

Status Date: 10/26/2020

Status: Denied

Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Lumen f/k/a CenturyLink
Reviewers Name: Kandice Bremer
Reviewers Phone: 4026137933
Reviewers Email: kandice.bremer@Lumen.com
Approval Status: Denied

Comments:
Denied until review by ROW agent & Engineering

Reviewing Agency: Xcel Referral Review Status: Approved

Status Date: 04/19/2021

Status: Approved

Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 303-571-3306
Reviewers Email: donna.l.george@xcelenergy.com
Approval Status: Approved

Comments:
Per Jocylnn Montano/Designer all facilities have been deactivated/removed.

Status Date: 10/28/2020

Status: Denied

Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: Public Service Company of Colorado (PSCo) dba Xcel Energy
Reviewers Name: Donna George
Reviewers Phone: 303-571-3306
Reviewers Email: donna.l.george@xcelenergy.com
Approval Status: Denied

Comments:
Please be aware Public Service Company of Colorado owns and operates existing overhead electric distribution facilities and natural gas service facilities located within the easement proposed to be relinquished, and, must deny this request at this time. The easement needs to be retained over all existing facilities until such time the facilities are deactivated and removed.

Comment Report

4245 N Fox St Relinquishment

04/29/2021

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Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

The property owner/developer/contractor must complete the application process for these modifications to existing facilities via xcelenergy.com/InstallAndConnect. It is then the responsibility of the developer to contact the Designer assigned to the project for approval of design details.

Reviewing Agency: City Councilperson and Aides Referral Review Status: Approved - No Response

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: DS Project Coordinator Review Review Status: Approved - No Response

Reviewers Name: Leah Dawson

Status Date: 10/28/2020
Status: Approved - No Response
Comments:

Reviewing Agency: DES Transportation Review Review Status: Approved w/Conditions

Reviewers Name: Kevin Spencer
Reviewers Email: Kevin.Spencer@denvergov.org

Status Date: 10/12/2020
Status: Approved w/Conditions
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: des-transportation
Reviewers Name: kevin spencer
Reviewers Phone: 520-865-3133
Reviewers Email: kevin.spencer@denvergov.org
Approval Status: Approved with conditions

Comments:
1. This relates to private development project (2019PM0000118).
2. The limits of relinquishment need to align with the limits of the final limits of ROW per the TEP for 43rd, 42nd, and the L-out alley.

Reviewing Agency: DES Wastewater Review Review Status: Approved

Reviewers Name: Kelsey Kijowski
Reviewers Email: Kelsey.Kijowski@denvergov.org

Status Date: 04/15/2021
Status: Approved
Comments: PWPRS Project Number: 2020-RELINQ-0000027 4245 N Fox St Relinquishment
Reviewing Agency/Company: DOTI DES Wastewater
Reviewers Name: Kelsey Kijowski
Reviewers Phone: 720-913-8834
Reviewers Email: kelsey.kijowski@denvergov.org

Comment Report

4245 N Fox St Relinquishment

04/29/2021

Master ID: 2019-PROJMSTR-0000118 **Project Type:** ROW Relinquishment
Review ID: 2020-RELINQ-0000027 **Review Phase:**
Location: 4245 N. Fox St **Review End Date:** 10/27/2020

Any denials listed below must be rectified in writing to this office before project approval is granted.

Approval Status: Approved

Comments:

The public sanitary main has been abandoned through a SUDP, with cut-off approved by inspections.

Status Date: 10/14/2020

Status: Denied

Comments: It has been indicated in the application that the existing public sanitary sewer main located within the easement relinquishment limits will be abandoned. This relinquishment will not be approved until the main has been abandoned, as-built and accepted. This may be done through a SUDP.

Reviewing Agency: RTD Referral

Review Status: Approved - No Response

Status Date: 10/28/2020

Status: Approved - No Response

Comments:

Reviewing Agency: CDOT Referral

Review Status: Approved - No Response

Status Date: 10/28/2020

Status: Approved - No Response

Comments: