

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 02/13/23

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with The Salvation Army to provide Activated Respite and Protective Action non-congregate shelter to people experiencing homelessness who are at a greater risk of contracting COVID-19 or who have severe complications as a result of contracting COVID-19 by adding \$2,100,594 for a new total of \$27,906,131 and six months for a new end date of 06-30-23 (HOST 202366562-04/HOST 202054457-00)

3. **Requesting Agency:** Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Evangeline Bengler / Dave Riggs	Name: Jack Wylie
Email: evangeline.bengler@denvergov.org dave.riggs@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The Protective Action and Activated Respite programs provided by The Salvation Army have been an incredibly important part of HOST's COVID-19 response. Protective Action shelter is reserved for people who are at high risk of contracting COVID-19 or having severe complications as a result of COVID-19, and Activated Respite provides a safe place for individuals to recover from COVID-19. Since opening activated respite/protective action sites in May 2020, The Salvation Army has served more than 3,600 individuals at Aloft and Park Avenue Inn (formerly La Quinta Inn). Not only has The Salvation Army provided shelter to individuals who are at high risk for complications as a result of COVID-19, but during their time in shelter, clients have had access to medical support, housing resources, and nutritionally balanced meals during their stay. Protective Action and Activated Respite programs have seen more than 505 people placed into housing programs.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: The Salvation Army

Contract control number: HOST-202366562-04

Location: 30840 Hawthorne Blvd, Rancho Palos Verdes, CA 90275

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 4

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202054457-00 (04/11/2020-12/31/2020)
GENRL-202057218-01 (04/11/2020-06/30/2021)
HOST-202159688-02 (04/11/2020-06/30/2022)
HOST-202263801-03 (04/11/2020-12/31/2022)
HOST-202366562-04 (04/11/2020-06/30/2023)

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$25,805,537	\$2,100,594	\$27,906,131

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/11/2020 – 12/31/2022	six months	06/30/2023

Scope of work:

The purpose of this contract agreement is to provide funds to The Salvation Army to lease hotel and/or motel rooms and staffing support for people experiencing homelessness in response to the COVID-19 public health crisis. Such hotel and/or motel rooms will be used for Activated Respite and as Protective Action defined by this scope of work to place high risk individuals in safe conditions out of congregate shelter or unsheltered conditions.

- A. **Meal Preparation:** The Salvation Army will prepare and provide three meals a day for guests at hotel/motel sites that are part of the City’s Activated Respite, and Protective Action sites.
 - 1. Meals will consist of:
 - Continental Breakfast
 - Sack Lunch
 - Hot Dinner
 - 2. Additional meal preparation services under this scope of work include:
 - Ensure that meals are prepared and ready for delivery at the times agreed upon with agencies
 - Ensure all meals are prepared in accordance with ServeSafe guidelines and all public health requirements for food safety
 - Provide all utensils and serving supplies
 - Prepare the accurate number of meals indicated by Activated Respite, Protective Action, and Enhanced Shelter partner agencies. Number of meals will be based on occupancy plus 10 meals.

- B. **Service delivery** will include:
 - 1. Monitoring and oversight of all operations at the hotels/motels; provide problem solving, trouble shooting, program organization and leadership; be the go-to organization on site for internal and external partners.
 - 2. Reinforce expectations, provide conflict resolution and accountability for guests using a trauma- informed approach.
 - 3. Daily wellness checks and response per protocol to any reported or observed emergency needs.

- C. Coordinate and communicate with The Salvation Army, City and County of Denver, Denver Public Health and Environment, Colorado Coalition for the Homeless, and other partners to ensure smooth operations.

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- D. Initiate and respond to ongoing communication with City of Denver point of contact, hotel/motel staff, Colorado Coalition for the Homeless and related agencies to coordinate services, program entry and exits, and serve as a liaison to referral services not offered by on-site partners.
- E. Provide supportive, transitional services to clients who are or will soon be transitioning to housing, whether that be a traditional transitional program or another permanent housing solution. These services would include life skills, financial health, employment search and support, tenant and landlord rights and responsibilities.

Was this contractor selected by competitive process? No **If not, why not?** This purchase is not under regular procurement due to the City's emergency order to respond to the COVID-19 global health crisis (pursuant to D.R.M.C Section 20-64(b)).

Has this contractor provided these services to the City before? Yes No

Source of funds: FEMA COVID-19 Relief Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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