

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 6/5/2023

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

X Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

AMENDS a contract with Sewall Child Development Center to provide Head Start services to 60 children and their families as a delegate agency of DGKHS for a new total contract amount of \$658,922.60, which includes base, COLA, and in-kind/non-federal share.

3. **Requesting Agency:** Office of Children's Affairs

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Terra Swazer
▪ Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>	Email: <a href="mailto:Terra.swazer@denvergov.org">Terra.swazer@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Each year, the Department of Health & Human Services (DHHS) awards Cost Of Living Adjustment (COLA) funds to Head Start and Early Head Start awardees to subaward to delegate agencies within the Head Start fiscal year. These funds support salaries and fringe for Head Start and Early Head Start teachers.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** 1, 2, 3 and 7

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services

**Vendor/Contractor Name:** Sewall Child Development Center

**Contract control number:** MOEAI-202476979-01 – LEGACY: MOEAI-202474510-01

**Location:** District 1, 2, 3 and 7

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 7/1/2023-06/30/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$643,793.45	\$15,129.15	\$658,922.60

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2024	-	6/30/2025

**Scope of work:** Each year, the Department of Health & Human Services (DHHS) awards Cost Of Living Adjustment (COLA) funds to Head Start and Early Head Start awardees to subaward to delegate agencies within the Head Start fiscal year. These funds support salaries and fringe for Head Start and Early Head Start teachers. Catholic Charities is a delegate agency who deliver direct education services to children.

**Was this contractor selected by competitive process?** YES **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Head Start Federal Grant

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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