

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 2/10/2022

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends Master Purchase Order SC-00003659 with Cintas Corporation No 2 to increase the total dollar amount from \$480,000 to \$950,000.

3. Requesting Agency: General Services Purchasing Division on behalf of Department of Transportation and Infrastructure Logistics Operations

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Elizabeth Hewes	Name: Elizabeth Hewes
Email: Elizabeth.hewes@denvergov.org	Email: Elizabeth.hewes@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Providing laundry and rental services of work uniforms for the City-wide Fleet Maintenance employees

6. City Attorney assigned to this request (if applicable):

7. City Council District:

City-wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Cintas Corporation No 2

Contract control number: SC-00003659

Location: City-wide

Is this a new contract? ☐ Yes ☐ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

No changes – January 23, 2019 to January 31, 2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$480,000	\$470,000	\$950,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Providing laundry and rental services of work uniforms for the City-wide Fleet Maintenance employees. The increase is due to increased cost of rental and laundry fees and additional agency usage.

Was this contractor selected by competitive process? yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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