

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 4/04/2022

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Downtown Denver Partnership, Inc. to administer a small business impact mitigation & stabilization support program for eligible businesses that will be impacted by the 16th Street Mall Reconstruction.

3. Requesting Agency: Denver Economic Development & Opportunity

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Joanne Greek	Name: Patrick Walton
Email: joanne.greek@denvergov.org	Email: patrick.walton@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Under this contract, Downtown Denver Partnership, Inc. (DDP) will provide direct financial assistance and business outreach and support to eligible businesses directly impacted by the 16th St Mall reconstruction. The direct financial assistance will include both an early-stage impact mitigation grant to help eligible businesses prepare for construction and a later-stage revenue stabilization grant to alleviate financial losses during the time of construction. Businesses also will be supported by DEDO and DDP with the "Thriving in the Construction Zone Toolkit" ("Toolkit") and other complimentary technical assistance. Additionally, funding will go towards required removal, storage and replacement of patio fixtures and railings in the public right-of-way portion of the active construction zone (ACZ).

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services

Vendor/Contractor Name: Downtown Denver Partnership, Inc.

Contract control number: 202262318

Location: Central Business District

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
February 1, 2022 to December 31, 2025 (47 months)

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,000,000	n/a	\$3,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/1/2022 to 12/31/2025	n/a	n/a

Scope of work:

DDP will work with DEDO to develop program details and procedures for the 16th Street Mall Reconstruction Small Business Impact Mitigation & Stabilization Support Program. DDP will manage and promote the program, review and process the applications, and disburse both early-stage impact mitigation grants to help businesses prepare for construction and later-stage revenue stabilization grants to alleviate financial losses during the time of construction to eligible businesses. DDP will develop and deliver an outreach plan that promotes available support to impacted businesses and other information helpful for businesses facing impacts from the construction project. DDP will also coordinate business support related to the required removal of patio tables, chairs and railings (TCR), as well as their ultimate storage and replacement. DDP will collect and report data to measure the impact of this Mitigation and Stabilization Support Program.

Was this contractor selected by competitive process? No **If not, why not?**

As the Central Business District's primary business support office, the DDP possesses the on-going day-to-day familiarity with downtown businesses likely to be impacted most by the 16th Street Mall construction. DDP has robust and effective communication channels to these businesses and is actively engaged with assessing businesses' needs and vulnerability to construction impacts. DDP is a key partner to the City for the 16th Street Mall construction. Due to DDP's knowledge and engagement with both the project and the 16th Street Mall business community, DEDO has selected the organization through professional preference for this contract.

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: General Fund

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Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):
n/a

Who are the subcontractors to this contract? None

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