

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 04/04/2022

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Mile High United Way to administer a program to support small businesses with financial and technical assistance using American Rescue Plan Act funds.

### 3. Requesting Agency: Denver Economic Development & Opportunity

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Turid Nagel-Casebolt	Name: Patrick Walton
Email: <a href="mailto:turid.nagel-casebolt@denvergov.org">turid.nagel-casebolt@denvergov.org</a>	Email: <a href="mailto:patrick.walton@denvergov.org">patrick.walton@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Mile High United Way (MHUW) will provide both *direct financial assistance* in the form of grants and *business technical assistance* to preserve small businesses and build capacity and resilience to better withstand economic shocks such as those brought about by the COVID-19 pandemic. The direct financial assistance will provide grants to qualified businesses in one of three categories: Stabilization, Activation, or Anti-Displacement. Immediate technical assistance and wrap-around supports as well as longer-term technical assistance and strategies to aid the business will be coordinated by MHUW and delivered in collaboration with the appropriate community partners. This program is anticipated to support 250-300 businesses.

### 6. City Attorney assigned to this request (if applicable): Brian Martin

### 7. City Council District: City-wide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services

**Vendor/Contractor Name:** Mile High United Way

**Contract control number:** 202262543

**Location:** City-wide

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
April 1, 2022 to December 31, 2024 (33 months)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$5,000,000	n/a	\$5,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/2022 to 12/31/2024	n/a	n/a

### Scope of work:

MHUW will administer the American Rescue Plan Act (ARPA) Business Impact Opportunity Program. MHUW will accept applications, determine program eligibility, triage business applicants, and recommend the appropriate assistance. MHUW will then deliver the grants and the technical assistance provided by a network of community partners.

Funding under this contract will fall into three general categories (1) one-time financial assistance to qualified businesses; (2) immediate and longer-term technical assistance including strategies to stabilize and preserve small businesses and to help them build resiliency and capacity; (3) administration fees to support MHUW's delivery of the program.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

MHUW administered DEDO's pilot BIO Fund program and the Small Business Emergency Relief Fund grant program, both of which were used to inform the creation of the ARPA BIO Fund program.

**Source of funds:** ARPA Coronavirus State and Local Fiscal Recovery Funds

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**  
n/a

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**Who are the subcontractors to this contract?**

Unknown at this time. DEDO will provide MHUW with a list of existing DEDO contractors that would be suitable to provide the technical assistance portion of the program in Phase 3, Autumn 2022.

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