

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/11/22

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☒ Other: 3.2.6(e)

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

This request is for a Master Purchase Order (MPO) Number SC-00006797 in the amount of seven million dollars to supplier Camfil USA, Inc. dba Air Filter Solutions, to supply HVAC Air Filters and Belt Kits used at Denver International Airport (DEN).

3. Requesting Agency:

Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Leann Rush	Name: Leann Rush
Email: leann.rush@denvergov.org	Email: leann.rush@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Master Purchase Order (MPO) Number SC-00006797 will replace current MPO number SC-00006215. In accordance with the supplier letter dated March 29, 2022, Air Filter Solutions, Inc., under The City and County of Denver supplier contract MPO SC-00006215, has been acquired by Camfil USA, Inc. This request is to cancel and replace MPO number SC-00006215 with new supplier contract MPO SC-00006797 to Camfil USA, Inc. dba Air Filter Solutions under supplier number SUP-00012904.

6. City Attorney assigned to this request (if applicable):

DEN Legal Team

7. City Council District:

District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

N/A

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order for \$7,000,000.00

Vendor/Contractor Name:

Camfil USA, Inc. dba Air Filter Solutions

Contract control number:

SC-00006797

Location:

DEN

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date signed to 9/29/2023, with three (3), one-year administrative renewals available that allows DEN to procure HVAC Air Filters and Belt Kits.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$7,000,000.00	\$	\$ 7,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1.5 years		09/29/2023

Scope of work:

Master Purchase Order (MPO) Number SC-00006797 will replace the current MPO number SC-00006215 due to Air Filter Solutions, Inc., being acquired by Camfil USA, Inc. dba Air Filter Solutions.

Was this contractor selected by competitive process? Yes, Solicitation No. 5960S0115L/2021 If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds:

DEN Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____