

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 6/24/2022 _____

1. Type of Request:

- ☒ Contract//IGA/Grant Agreement ☐ Rezoning/Map Amendment ☐ Appointment
☐ Dedication/Vacation ☐ OHR Classification ☐ Other:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

A contract amendment that increases Supplier Contract No. SC-00003198 with Trans-West Inc from \$1,150,000.00 to \$1,600,000.00. for additional parts under Supplier Contract SC-00003198 for City-wide use.

3. Requesting Agency: Purchasing

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Scott Harris	Name: Scott Harris
Email: scott.harris@denvergov.org	Email: scott.harris@denvergov.org

5. General description or background of proposed request; include attached executive summary if more space needed:

Increase Supplier contract SC-00003198 from \$1,150,000.00 to \$1,600,000.00 due to additional agency use

6. City Attorney assigned to this request (if applicable): Hahn

7. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet** (highlight this line somehow)**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
MPO/Supplier Agreement - Goods

Vendor/Contractor Name: Trans-West Inc

Contract control number: Supplier Contract SC-00003198

Location: Citywide

Is this a new contract? ☐ Yes ☒ No Is this an Amendment? ☒ Yes ☐ No If yes, how many? 2

Contract Term/Duration (for amended contracts, include existing term dates and
amended dates): current to June 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,150,000.00	450,000.00	1,600,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
8/1/2018 – 6/30/2023	none	6/30/2023

Scope of work:

New parts for Cummins, Detroit Diesel, and Trail King parts under solicitation 0298A, SC-00003198 from Trans-West Inc for Citywide use

Was this contractor selected by competitive process? Y If not, why not?
Solicitation 0298A was conducted by the City in 2018

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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Date Entered: _____