

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 1/30/2022

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: Purchase Capital Equipment

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the purchase of two vehicles from the General Fund (01010) to support the Department of Public Health and Environment.

3. Requesting Agency: Department of Finance (on behalf of DDPHE)

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Steve Castro | Name: Kiki Turner/ Nikki McCabe |
| Email: steve.castro@denvergov.org | Email: kiki.turner@denvergov.org/ Nikki.mccabe@denvergov.org |

5. General description or background of proposed request. Attach executive summary if more space needed –

The Department of Public Health and Environment is seeking approval for a capital equipment purchase of two vans. Said vans will be used for OME decedent transportation, an issue which has escalated requiring an emergency purchase. This purchase will be authorized out of the General Fund (01010). The cost of the van exceeds the \$50,000 threshold that requires authorization for the purchase. The purchase of electric vehicle options was considered but due to the emergency need of this request are not an available option. This service was previously provided through a contract and the vendor is unable to continue this service

Vehicle Information

| Vehicle Type | Quantity |
|--------------|----------|
| Van | 2 |

Please see the attached Executive Summary and PowerPoint with additional information supporting the need of this purchase.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet*

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____