

**ORDINANCE/RESOLUTION REQUEST**

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **February 27, 2023**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Approves Bemidji Aviation Services, Inc., contract execution for Use and Cargo Facilities Lease Agreement, Contract No. PLANE-202265976.

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: <a href="mailto:George.Karayiannakis@flydenver.com">George.Karayiannakis@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This request is for a use and cargo facilities lease agreement between Bemidji Aviation Services (Bemidji) and Denver International Airport (DEN). Bemidji is operating as an affiliate cargo airline at DEN. They do not lease any space directly from DEN, but instead uses the leased space of their host cargo airline. Airline rates and charges will apply.

**6. City Attorney assigned to this request (if applicable):** Ema Medic

**7. City Council District:** District 11

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Lease of Real Property.

**Vendor/Contractor Name:** Bemidji Aviation Services, Inc.

**Contract control number:** PLANE-202265976

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 03/01/2023 to 02/29/2028 – 5 Years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Rates and Charges	N/A	N/A

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
03/01/2023 to 02/29/2028 – 5 Years	N/A	N/A

**Scope of work:**

This request is for a use and cargo facilities lease agreement between Bemidji Aviation Services (Bemidji) and Denver International Airport (DEN). Bemidji is operating as an affiliate cargo airline at DEN. They do not lease any space directly from DEN, but instead uses the leased space of their host cargo airline. Airline rates and charges will apply.

**Was this contractor selected by competitive process?** No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

*To be completed by Mayor's Legislative Team:*

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