# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

**Date of Request: 3/02/23**

**Please mark one:** ☐ **Bill Request** **or** ☒ **Resolution Request**

**1. Type of Request:**

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Approval needed for execution of rate agreement (contract) with **Dagner Schluter Werber LLC**.

**3. Requesting Agency:** City Attorney's Office

**4. Contact Person:**

| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
|---|---|
| Name: Ashley Kelliher | Name: Ashley Kelliher |
| Email: ashley.kelliher@denvergov.org | Email: ashley.kelliher@denvergov.org |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Approval of rate agreement needed for outside counsel Dagner Schluter Werber LLC to defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when matter requires conflict counsel.

**6. City Attorney assigned to this request (if applicable):**
**Gabrielle Corica**

**7. City Council District: City Wide**

**8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: _____ Date Entered: _____

# Key Contract Terms

**Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):**
**Outside Legal Counsel On-Call Services > $1,000,000**

**Vendor/Contractor Name:** Dagner Schluter Werber LLC

**Contract control number:** ATTNY-202366526

**Location: 201 W Colfax Ave., Dept 1207 Denver, CO 80202**

**Is this a new contract?** ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**
02/01/23 - 01/31/26

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| *Current Contract Amount* *(A)* | *Additional Funds* *(B)* | *Total Contract Amount* *(A+B)* |
|---|---|---|
| 1,000,000 | 0 | 1,000,000 |

| *Current Contract Term* | *Added Time* | *New Ending Date* |
|---|---|---|
| 02/01/23 - 01/31/26 | 0 | 02/01/23 - 01/31/26 |

**Scope of work:**
Outside counsel Dagner Schluter Werber LLC will defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when a matter requires conflict counsel.

**Was this contractor selected by competitive process?** ☒**Yes** **If not, why not?**

**Has this contractor provided these services to the City before?** ☐ **Yes** ☒ **No**

**Source of funds: CAO Budget Fund/org** 01010/4511100

**Is this contract subject to:** ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A**

**Who are the subcontractors to this contract? N/A**

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