ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

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Date of Request: 3/02/23

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Approval needed for execution of rate agreement (contract) with **Wells Anderson and Race**.

3. Requesting Agency: City Attorney's Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ashley Kelliher	Name: Ashley Kelliher
Email: ashley.kelliher@denvergov.org	Email: ashley.kelliher@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Approval of rate agreement needed for outside counsel Wells Anderson and Race to defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when matter requires conflict counsel.

6. City Attorney assigned to this request (if applicable):
Gabrielle Corica

7. City Council District: City Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Outside Legal Counsel On-Call Services > $1,000,000

Vendor/Contractor Name: Wells Anderson and Race

Contract control number: ATTNY-202366421

Location: 201 W Colfax Ave., Dept 1207 Denver, CO 80202

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
02/01/23 - 01/31/26

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
1,000,000	0	1,000,000

Current Contract Term	*Added Time*	*New Ending Date*
02/01/23 - 01/31/26	0	02/01/23 - 01/31/26

Scope of work:
Outside counsel Wells Anderson and Race will defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when a matter requires conflict counsel.

Was this contractor selected by competitive process? ☒**Yes** **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: CAO Budget Fund/org 01010/4511100

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____