

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/14/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order (MPO) SC-00007633 in the amount of \$1,000,000.00 for Potestio Brothers Equipment, Inc. for the purchase of John Deere brand lawn and turf tractor parts.

### 3. Requesting Agency: Citywide

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brenda Hannu	Name: Brenda Hannu
Email: Brenda.hannu@denvergov.org	Email: Brenda.hannu@denvergov.org

### 5. General description or background of proposed request. Attach executive summary if more space needed:

Citywide agencies, including the airport, own John Deere equipment and this MPO allows competitive pricing to be held for repair parts.

### 6. City Attorney assigned to this request (if applicable):

### 7. City Council District: Citywide, including Denver International Airport

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

**Vendor/Contractor Name:** Potestio Brothers Equipment, Inc.

**Contract control number:** Master Purchase Order SC-00007633

**Location:** Citywide, including Denver International Airport

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration** (for amended contracts, include existing term dates, and amended dates):

5 years – Initial 3 years with two 1-yr renewal options

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00		\$1,000,000.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/12/2028		

**Scope of work:**

Citywide agencies, including the airport, own John Deere equipment and this MPO allows competitive pricing to be held for repair parts.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** various determined by agency

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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Date Entered: \_\_\_\_\_