

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/21/2023

Please mark one: ☐ Bill Request or ☐ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☒ DRMC Change
- ☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends chapter 32 of the Denver Revised Municipal Code.

3. Requesting Agency: Excise and Licenses

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Erica Rogers Abbey Soisson	Name: Erica Rogers Abbey Soisson
Email: erica.rogers@denvergov.org abbey.soisson@denvergov.org	Email: erica.rogers@denvergov.org abbey.soisson@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Chapter 32 of the Denver Revised Municipal Code governs licensing policies and procedures for the Department of Excise and Licenses. Over the course of this administration, the Department has learned where chapter 32 can be modernized and improved to promote transparency, clarity, and flexibility. This bill amends chapter 32 by defining common licensing terms, codifying and clarifying application and licensing procedures, and updating policies for license fees. The bill also codifies and updates procedures for investigations, enforcement, and disciplinary actions. The proposed changes will leave the next administration with a more sound and operable licensing chapter.

6. City Attorney assigned to this request (if applicable): Reginald Nubine

7. City Council District: Not applicable

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet**** Not applicable

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:**Contract control number:****Location:**

Is this a new contract? ☐ Yes ☐ No **Is this an Amendment?** ☐ Yes ☐ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? ☐ Yes ☐ No

Source of funds:

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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