

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 5/25/23

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: Amends 74 concessionaire contracts to integrate the Regional Transportation District (RTD) EcoPass Program services for concessionaries at Denver International Airport.

3. Requesting Agency: Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Carolina Flores
Email: pamela.dechant@flydenver.com	Email: carolina.flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for non-competitive amendments to 74 current concessionaire contracts to integrate reimbursement language for the purchase of the Regional Transportation District (RTD) EcoPasses. For the benefit of the concessionaires at DEN, the program will provide an equitable EcoPass price for all concessionaire employees at DEN. This request is to amend various concessions contracts to reflect the reimbursement responsibility. Concessionaire(s) will pay in full the amount billed for its eligible employees within 30 days from the date of the DEN's invoice.

6. City Attorney assigned to this request (if applicable): Brent Larsen

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Services >\$500K

Vendor/Contractor Name: Regional Transportation District (RTD)

Contract control number: See Exhibit

Location: Denver International Airport

Is this a new contract? ☒ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of execution plus one (1) year.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
Various Amounts	N/A	N/A

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Various Terms	N/A	N/A

Scope of work: These contract amendments will enable RTD to provide EcoPasses to concessionaries at the airport.

Was this contractor selected by competitive process? No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: N/A

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Not applicable.

Who are the subcontractors to this contract? Not applicable.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____