

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Monday**. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 6/5/23

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

**2. Title:** Amends a contract with CrossPurpose to add \$263,100 for a new contract total of \$1,564,325 and to extend the term by one year for a new end date of 6/30/2024 to continue providing targeted training and development of executive functioning/life preparedness skills to Colorado Works/TANF clients.  
(Contract control number SOCSV-201948998-04 Alfresco, SOCSV-202367646-04 Jaggaer)

**3. Requesting Agency:** Denver Human Services

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Tammy Hoffman	Name: Crystal Porter, Tami Tapia
Email: <a href="mailto:tammy.hoffman@denvergov.org">tammy.hoffman@denvergov.org</a>	Email: <a href="mailto:crystal.porter@denvergov.org">crystal.porter@denvergov.org</a> , <a href="mailto:tami.tapia@denvergov.org">tami.tapia@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

DHS requests approval of a fourth amendment to the contract with CrossPurpose to add \$263,100 for a new contract total of \$1,564,325 and to extend the term by one year for a new end date of 6/30/2024 through contract control number SOCSV-201948998-04 Alfresco, SOCSV-202367646-04 Jaggaer to continue providing targeted training and development of executive functioning/life preparedness skills to Colorado Works/TANF clients.

**6. City Attorney assigned to this request (if applicable):** Andrew Riester

**7. City Council District:** City Wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services > \$500K

**Vendor/Contractor Name:** CrossPurpose

**Contract control number:** SOCSV-201948998-04, SOCSV-202367646-04

**Location:** City Wide

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 4

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement: SOCSV-201948998-00 Alfresco: 5/1/2019 to 6/30/2020

First Amendment: SOCSV-201948998-01 Alfresco, SOCV-202055304-01 Jaggaer: 5/1/2019 to 6/30/2021

Second Amendment: SOCSV-201948998-02 Alfresco, SOCV-202158160-02 Jaggaer: 5/1/2019 to 6/30/2022

Third Amendment: SOCSV-201948998-03 Alfresco, SOCV-202263282-03 Jaggaer: 5/1/2019 to 6/30/2023

Proposed Fourth Amendment: SOCSV-201948998-04 Alfresco, SOCSV-202367646-04 Jaggaer: 5/1/2019 to 6/30/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,301,225	\$263,100	\$1,564,325

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/1/2019 to 6/30/2023	One year	6/30/2024

### Scope of work:

To support and engage TANF eligible participants to develop strategies that address individual and family needs, DHS will work jointly with Contractor to provide the following:

1. Contractor will continue to offer quarterly structured 6-week career development cohorts. Additionally, Contractor will offer the Easy Access online program.
  - a. The structured cohort classes will include the following:
    - i. Daily, in person sessions for approximately 4 hours per day and a total of 25 hours per week.
    - ii. The cohort will last for 6 weeks.
    - iii. Each week will focus on a different topic with targeted coaching and development.
    - iv. The structured cohorts have the ability to be offered both in person or online.
  - b. The Easy Access path will consist of:
    - i. A fully online 6-week program that does not require admittance.
    - ii. The program will be approximately 15-20 hours of engagement per week.
    - iii. Participants are asked to be online up to 3 times per week for a total of 4.5 hours.
    - iv. Outside of the online sessions, assignments will be given on the Contractor platform around topics including:
      - Career Oriented Skill Assessments
      - Who Am I / Needs Identification
      - Goal Setting

---

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

- Career Exploration
  - Professional Image
  - Executive Functioning (Time Management / Organization / Problem Solving)
  - Digital Literacy
  - Professional Communication
  - Professional Materials (Resume / Cover Letter)
  - Career Success with a Criminal Conviction
  - Job Search Strategy
  - Interviewing
  - Career Development Plan (1/5/10 Year Planning)
  - Life Resources
- v. Each participant will receive a workbook and access to the Google Classroom and learning management platform to guide out-of-class learning and participation.
- vi. Each participant will be assigned a coach for feedback, development and ongoing coaching as they move through the curriculum.
- vii. The Easy Access Path has the flexibility to be completed in any order and begin at any step based on the participant's level of interest and needs.
- viii. All engagement in the Easy Access Path is tracked and available for sharing.

**Was this contractor selected by competitive process?**      Yes      **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Colorado Works/TANF. State controlled federal funds.

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

---

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_