

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** September 20, 2023

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**             **Appropriation/Supplemental**             **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Parks Use Agreement with German American Chamber of Commerce (GACC) – Colorado Chapter for the 2023 Christkindl Market.

**3. Requesting Agency:** Department of Parks & Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kris Ryan	Name: Jesus Orrantia
Email: <a href="mailto:Kris.Ryan@denvergov.org">Kris.Ryan@denvergov.org</a>	Email: <a href="mailto:Jesus.Orrantia@denvergov.org">Jesus.Orrantia@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

GACC will host a multi-day holiday event that will be free and open to the public. This is a longtime event and is a historic activity in Denver Parks.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** District 10

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Parks Use Agreement

**Vendor/Contractor Name:** German American Chamber of Commerce – Colorado Chapter

**Contract control number:** PARKS-202369815

**Location:** Civic Center Park

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
11/07/2023 to 12/29/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):** n/a

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
n/a	n/a	n/a

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/7/23	n/a	12/29/23

**Scope of work:** GACC will host a multi-day holiday event in Civic Center Park that will be free and open to the public. This contract will activate the selected park by continuing the annual tradition of the multi-day Christkindl Market event in downtown Denver, will generate favorable exposure and economic benefits for both the City and GACC, and will serve as a recreational and social occasion for the enjoyment of the entire community. The event site will be family-friendly, with free and open access to the public.

**Was this contractor selected by competitive process?** No **If not, why not?** annual historic event/permit

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** n/a

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

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