

**BY AUTHORITY**

ORDINANCE NO. \_\_\_\_\_  
SERIES OF 2023

COUNCIL BILL NO. CB23-1617  
COMMITTEE OF REFERENCE:  
Finance & Governance

**A BILL**

**For an ordinance amending the 1963 Retirement Plan with regard to definitions, retirement benefits, Internal Revenue Code qualification requirements, disability retirement application; actuarial matters.**

**WHEREAS**, under Section 18-405(g) of the Code, the Retirement Board is responsible for making recommendations to the City for amendments to the Plan when in the judgment of the Board such changes are necessary; provided that such recommendations are accompanied by a report of the Plan’s actuary setting forth the effect of such amendments; and,

**WHEREAS**, while in the process of administering the Plan, it has been determined that the clarification of various procedures or legal requirements applicable to the Plan, as well as the removal of obsolete language, has become necessary to assist the Plan in administering benefits, explaining the benefits available to members and their beneficiaries, and to ensure uniformity in the application of terms within the Plan.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

**Section 1.** That Section 18-402(9) of the Revised Municipal Code, relating to definitions be amended by deleting the language struck through and adding the language underlined as follows:

Sec. 18-402. Definitions.

\* \* \* \*

(9) Credited service shall mean the number of years and months (and fractions thereof) of service for which contributions on behalf of the member were received by the plan based on the member's compensation, and the number of years and months (and fractions thereof) of permissive service credit (subject to the terms provided in this division) obtained by the member prior to the retirement date and

1 credited to such member by the retirement board.

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(c) In determining credited service, the plan shall count current service for fractional years and months on the basis of ~~one-twelfth of one (1) year for each full calendar month~~ pay period of service.

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(13) Employee shall mean any employee of the city who regularly works for the city at least forty (40) hours in a biweekly pay period, ~~twenty (20) hours per week~~, but shall not mean or include those reemployed pursuant to subsection 18-408(j)(7) of this article, or persons holding on-call positions ("on-call position" shall mean and include those positions which have no established work schedule and for which no employee benefits are available). The term "regularly works" shall mean and apply to a person who works at least forty (40) hours in a biweekly pay period ~~twenty (20) hours per week~~ for a total of six (6) ~~twelve (12)~~ or more biweekly pay periods ~~weeks~~ in a rolling twelve-month period.

23 **Section 2.** That Section 18-404(4) of the Revised Municipal Code, relating to Internal  
24 Revenue Code Qualification requirements be amended by deleting the language struck  
25 through and adding the language underlined as follows:

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27 Sec. 18-404. Qualification requirements—Internal Revenue Code.

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(4) A member's benefit shall begin no later than April 1 of the calendar year following the calendar year in which the member reaches the age of seventy-three and one-half (73<sup>7</sup>/<sub>2</sub>) years or retires, whichever is later.

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34 **Section 3.** That Section 18-405(b)(3) of the Revised Municipal Code, relating to powers of  
35 the retirement board, be deleted in its entirety and replaced with the following:

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38 Sec. 18-405. Retirement board.

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(b) *Additional powers.* In addition to the general authority granted to the retirement board to carry out and administer the plan and the trust assets, and in no way in limitation of such authority, the board shall have the following powers:

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(3) The authority to recover from benefit recipients, through legal process or benefit offset, any benefits or premiums improperly paid to them or on behalf of them to which they or their beneficiaries are not entitled, and to assess interest on such money at the general statutory rate. When a benefit offset is not available as a means to collect, the plan may employ any collection method available, including assigning such accounts to private counsel or private collection agencies. If a legal suit is brought, then reasonable collection costs, attorney's fees, and legal expenses shall be added to the amount due. In the case of dishonored bank drafts and other negotiable instruments, the plan may pursue all remedies provided for in the Colorado Revised Statutes.

The benefit recipient or their beneficiary(ies) shall be liable for repayment of the total of the amount outstanding plus any collection fees or costs. The plan may, at its option, waive the collection fee for good cause shown.

**Section 4.** That Section 18-405(c)(2) of the Revised Municipal Code, relating to powers of the retirement board, be deleted in its entirety and the remainder of Section 18-405(c) be re-numbered to read as follows:

Sec. 18-405. Retirement board.

\* \* \* \*

(c) Meetings and notices.

(1) Regular meetings of the retirement board shall be held on regular business days chosen by the retirement board.

(2) Special meetings may be called by not less than two (2) retirement board members and shall be held on a regular business day as chosen by the retirement board. Notice of the date of special meetings shall be transmitted to each member of the retirement board within a reasonable period of time before such meetings are held.

(3) All meetings of the retirement board shall be public and shall be held in the offices of the retirement plan unless another location within the city is selected by the board by giving notice thereof in advance. All notices shall be published and provided in accordance with the open meetings laws and shall be posted on the plan's Internet website at least one (1) week before each meeting indicating the time and place of the meeting. Three (3)

1 members of the retirement board shall constitute a quorum at any meeting, and  
2 each member shall be entitled to one (1) vote. Annually the retirement board  
3 shall elect one (1) of its members to preside over the board and its meetings as  
4 chairperson, and to perform such related duties as may be required by the  
5 retirement board. The retirement board shall also elect another member as vice-  
6 chair to perform those duties in the absence of the member routinely presiding.  
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8 **Section 5.** That Section 18-405(d) of the Revised Municipal Code, relating to vacancy of  
9 office and role of the advisory committee, be amended by deleting the language struck  
10 through and adding the language underlined as follows:  
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13 Sec. 18-405. Retirement board.

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17 (d) Advisory committee.

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21 (3) Vacancy of office. If an advisory committee member should vacate the  
22 office before the term expires, the office shall be filled by the person receiving  
23 the second highest number of votes at the election immediately preceding the  
24 vacancy who meets the qualifications of this division. The person appointed to  
25 fill the vacated office shall serve the remainder of the vacated term~~until the next~~  
26 ~~regular election where the office shall be filled by the person receiving the~~  
27 ~~second highest number of votes at that election who meets the qualifications of~~  
28 ~~this division.~~  
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32 (5) Role of advisory committee members. The duty and function of the  
33 advisory committee shall be to present to the retirement board,~~but not to~~  
34 ~~trustees or investment managers,~~ suggestions and questions which are in the  
35 interest of the general membership of the plan.  
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38 **Section 6.** That Sections 18-408(d)(2)(b) and (e)(2)(b) of the Revised Municipal Code,  
39 relating to application for disability retirement benefits, be amended by deleting the language  
40 struck through and adding the language underlined as follows:  
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42 Sec. 18-408. Retirement Categories.

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1 d) Disability retirement resulting from service duty. Disability retirement resulting  
2 from service duty shall be available to any active member who becomes totally and  
3 permanently disabled as defined below in this subsection (d) prior to the member's  
4 normal retirement date. The effective date of retirement shall be the first day of the  
5 month following termination of employment with the employer by reason of the  
6 disability:

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10 (2) Total and permanent disability for disabilities which occur after July 31,  
11 2005, shall be awarded when, and the phrase "totally and permanently  
12 disabled" for disabilities which occur on or after August 1, 2005, is  
13 defined as occurring when:

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17 (b) The injury or occupational disease occurs not more than twenty-  
18 four (24) months before the effective date of retirement. Exceptions to this twenty-four (24) month requirement may be  
19 made by the executive director upon a showing of good cause and  
20 due diligence on the part of the member; and  
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27 (e) Disability retirement not resulting from service duty. As set forth below in this  
28 subsection (e), disability retirement not resulting from service duty shall be available to  
29 all totally and permanently disabled active members whose appointment occurs after  
30 December 31, 1962, upon completion of ten (10) years of credited service; and shall  
31 also be available to all totally and permanently disabled active members whose  
32 appointment occurs after December 31, 1988, upon completion of five (5) years of  
33 credited service.

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37 (2) For disabilities that occur on or after August 1, 2005, disability retirement  
38 not resulting from service duty for total and permanent disability shall be  
39 awarded when:

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45 (b) The disease or accidental injury occurs not more than twenty-four  
46 (24) months before the effective date of retirement. Exceptions to this  
47 twenty-four (24) month requirement may be made by the executive  
48 director upon a showing of good cause and due diligence on the part of



1 member must be distributed to the surviving spouse or other designated  
2 beneficiary entitled thereto under this article at least as rapidly as under  
3 the method of distribution being used as of the date of the member's  
4 death.

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7 **Section 8.** That Section 18-413(b)(3) of the Revised Municipal Code, relating monthly payment  
8 of benefits and minimum distribution requirements be amended by deleting the language struck  
9 through and adding the language underlined as follows:

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11 Section 18-413. Monthly payment of benefits.

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15 (b) Delivery.

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21 (3) ~~For two (2) consecutive months, if~~ if, at least twice in any twelve (12)  
22 month period, the United States Postal Service returns to the plan as  
23 undeliverable a retirement payment (for those members who receive a check  
24 under subsection 18-413(b)(1)a.), or returns to the plan as undeliverable a  
25 notice of deposit (for those members who have direct deposit under either  
26 subsection 18-413(b)(1)b. or subsection 18-413(b)(2)), or returns to the plan  
27 any correspondence mailed to the member to the last known address shown in  
28 the records of the retirement plan, or if any other agreed upon delivery method  
29 for any member communication fails, a member's monthly retirement benefit  
30 ~~shall~~may be suspended until the plan is able to confirm the address or delivery  
31 details of the member or his or her beneficiary. The plan shall not be held liable  
32 for the non-payment of the benefit and the loss of the opportunity of use of any  
33 payments temporarily withheld under this section pending the determination of  
34 the status or location of the member. Additionally, the benefit payments and  
35 interest or earnings on those benefits and future benefits, if any, continuing to  
36 be withheld pending the determination of the status or location of the member,  
37 shall be held by the plan as unclaimed property and held and disposed of in  
38 accordance with the terms thereof.

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1 COMMITTEE APPROVAL DATE: October 31, 2023 by Consent  
2 MAYOR-COUNCIL DATE: November 7, 2023 by Consent  
3 PASSED BY THE COUNCIL: \_\_\_\_\_  
4 \_\_\_\_\_ - PRESIDENT  
5 APPROVED: \_\_\_\_\_ - MAYOR \_\_\_\_\_  
6 ATTEST: \_\_\_\_\_ - CLERK AND RECORDER,  
7 EX-OFFICIO CLERK OF THE  
8 CITY AND COUNTY OF DENVER  
9 NOTICE PUBLISHED IN THE DAILY JOURNAL: \_\_\_\_\_; \_\_\_\_\_  
10 PREPARED BY: Robert A. McDermott, Assistant City Attorney DATE: November 9, 2023  
11 Pursuant to section 13-9, D.R.M.C., this proposed ordinance has been reviewed by the office of the  
12 City Attorney. We find no irregularity as to form and have no legal objection to the proposed  
13 ordinance. The proposed ordinance is not submitted to the City Council for approval pursuant to §  
14 3.2.6 of the Charter.  
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16 Kerry Tipper, Denver City Attorney  
17 BY: Anshul Bagga, Assistant City Attorney DATE: Nov 8, 2023