

**Parks and Recreation Office of the City Forester
General Civil On-Call Enforcement Tree Work Services
Fact Sheet**

Department of Parks and Recreation Office of the City Forester

The City and County of Denver Office of the City Forester (OCF) is seeking an amendment to extend the duration of current contracts for on-call contract services related to tree maintenance and tree emergencies throughout the City, including locations on private property.

Purpose and Use of Agreements:

The purpose of these On-Call contracts is to establish and maintain a pool of qualified On-Call General Tree Contractors available to respond to proposal bidding requests for the execution of the OCF 3-year, \$4.5 Million work plan.

Services include emergency tree work, tree pruning, tree removal, stump removal, stump grinding, filling of stump holes, and/or debris removal on public property, public rights-of-way, including such work as necessary to resolve a violation of the Revised Municipal Code.

Procurement:

In 2021, Parks & Recreation entered into contractual agreements with Acme Tree Service, Inc., Bear Creek Landscape and Tree Service LLC, and Environmental Tree Care LLC to provide on-call tree maintenance services for the Office of the City Forester (OCF). The agreements currently end on December 31, 2023 and OCF wishes to extend the agreements for five additional months. Parks & Recreation is in the process of re-bidding these services to award new agreements but needs additional time to complete the bidding process; furthermore, The OCF has an immediate need for continuous tree maintenance services over the winter. Consequently, we need to extend these three agreements to ensure continuous services until new on-call tree maintenance agreements are executed.

Contracts Description:

Each contract has a three (3) year term and a capacity of \$1.5 million. The firms selected for these agreements are listed alphabetically.

- Acme Tree Service
- Bear Creek Tree Service
- Environmental Tree Care, LLC

These contracts do not commit funds, nor do they guarantee any amount to the firms. These contracts are not an authorization of work. Authorization or work and commitment of funds are made via task notices on an as needed basis.