

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 3/14/2024

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

### 2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract HOST-202473096 with The Salvation Army for a total of \$8,006,556. These funds will be used to support family shelter intake and access services, housing focused case management and housing navigation, as well as operations at The Tamarac Family Shelter. The contract term will be February 1, 2024 to December 31, 2024.

### 3. Requesting Agency: Department of Housing Stability (HOST)

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Midori Higa	Name: Chris Lowell
Email: <a href="mailto:midori.higa@denvergov.org">midori.higa@denvergov.org</a>	Email: <a href="mailto:Christopher.lowell@denvergov.org">Christopher.lowell@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

This funding will be used to support housing-focused case management and housing navigation for guests staying in the City's family non-congregate emergency shelter. Additionally, increased funding will allow for more families to be served at the new Family Non-Congregate Shelter and will include more wrap around services, such as employment and education support. This new program will be comprised of four components: 1) access point and intake analysis, 2) short-term shelter, 3) long-term shelter, and 4) housing navigation. The Salvation Army will also be responsible for the day-to-day operations of the non-congregate shelter.

### 6. City Attorney assigned to this request (if applicable): Johna Varty

### 7. City Council District: Citywide

### 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name:** The Salvation Army

**Contract control number:** HOST-202473096

**Location:** 30840 Hawthorne Blvd., Rancho Palos Verdes, CA 90275

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
HOST-202473096 02/01/2024 - 12/31/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$8,006,556	N/A	\$8,006,556

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/1/2024 – 12/31/2024	N/A	N/A

### Scope of work:

The access point and intake team serve as the front door to screen families before entering the shelter program. The team determines if:

- 1) a family should receive rapid resolution assistance to divert them to more appropriate locations than the shelter system;
- 2) a family should be accepted into the short-term, intensive crisis stabilization program with a maximum stay of two weeks to provide necessary supports to help quickly resolve their episode of homelessness; or
- 3) a family should be accepted into the long-term shelter program with a maximum stay of 180 night, reserved for households in need of additional support and services in order to successfully exit to stable or permanent housing.

In addition to intake analysis, this contract provides housing-focused case management, including conflict resolution, support with maintaining or increasing income/benefits, case planning, conducting needs assessments, housing navigation, assistance with obtaining vital documents, employment navigation, school enrollment and advocacy, and additional direct client support, such as transportation assistance. This contract also includes funding for the day-to-day operations of the non-congregate shelter.

The Salvation Army will also be responsible for providing three meals a day to all guests in the family non-congregate emergency shelter.

We expect to serve 800 households in both the short- and long-term shelter program, 1,000 through the access and intake team, and 200 with rapid resolution or diversion services.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

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*To be completed by Mayor's Legislative Team:*

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Date Entered: \_\_\_\_\_

**Who are the subcontractors to this contract?** N/A

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_