ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9:00am on Friday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: March 15, 2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes** ☒ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

To confirm the Mayoral appointments of the following individuals to the Denver Convention Center Hotel Authority for 3 years.

APPOINTMENT CANDIDATES:

Guadalupe Gutierrez-Vasquez for a term 04/01/24 – 03/31/27 or until a successor is duly appointed.

Margaret Danuser for a term 04/01/24 – 03/31/27 or until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office of Boards and Commissions

4. **Contact Person:** (*With actual knowledge of proposed ordinance/resolution.)*
   - **Name:** Esther Lee Leach
   - **Phone:** 720-403-0756
   - **Email:** esther.leeleach@denvergov.org

5. **Contact Person:** (*With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   - **Name:** Esther Lee Leach
   - **Phone:** 720-403-0756
   - **Email:** **esther.leeleach@denvergov.org**

6. **General description of proposed ordinance including contract scope of work if applicable:**

Appointments to the Denver Convention Center Hotel Authority.

***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:** N/A
   b. **Duration:** Terms of 3 years effective 04/01/24 – 03/31/27
   c. **Location:** N/A
   d. **Affected Council District:** N/A
   e. **Benefits:** N/A
   f. **Costs:** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____

7. Is there any controversy surrounding this ordinance? *(Groups or individuals who may have concerns about it?)* **Please explain.**

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____ Date Entered: _____