ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 03/22/2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends caretaker agreement with Ryan Phillian for certain property owned by the City, identified as 8615 North Daniels Park Road, Sedalia, Colorado 80135, to extend the agreement an additional three years.

3. Requesting Agency: Denver Parks and Recreation, Mountain Parks

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Shannon Dennison	Name: Jesus Orrantia
Email: Shannon.Dennison@denvergov.org	Email: jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This agreement authorizes City employee Ryan Phillian to perform residential caretaker duties and to reside at City-owned property at 8615 North Daniels Park Road, Sedalia, Colorado 80135. The presence of a live-in caretaker is required due to the requirements and risks of maintaining a live bison herd, including daily feeding, fence repair, and identifying and responding to animal emergencies. Additional and secondary caretaker responsibilities include care and maintenance of the house and outbuildings at the historic Florence Martin ranch site, maintaining visitor facilities and toilets, and plowing roads and trails.

6. City Attorney assigned to this request (if applicable): Jason Moore

7. City Council District: N/A Denver Mountain Parks

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): Caretaker Agreement

Vendor/Contractor Name (including any dba's): Ryan Phillian

Contract control number (legacy and new): 201947937-01, 202472557

Location: 8615 North Daniels Park Road, Sedalia, Colorado 80135

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? __1___**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Existing: 4/12/2019 - 4/12/2024
Amended: 4/12/2024 - 4/12/2027

Contract Amount (indicate existing amount, amended amount and new contract total): N/A

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
0	0	0

Current Contract Term	*Added Time*	*New Ending Date*
4/12/2019 - 4/12/2024	3 years	4/12/2027

Scope of work:
This agreement authorizes City employee Ryan Phillian to continue to perform residential caretaker duties and to reside at City-owned property at 8615 North Daniels Park Road, Sedalia, Colorado 80135.

Was this contractor selected by competitive process? No **If not, why not?** Not required – caretaker agreement with a City employee

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: N/A

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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