ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

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Date of Request: 3/21/2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a contract with Wolters Kluwer ELM Solutions, Inc. to increase the contract amount by $300,000 for continual use and support of the Passport Enterprise Legal Management software; No change in term

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)		Contact person for council members or mayor-council	
Name:	Desmond Grant	Name:	Joe Saporito
Email:	desmond.grant@denvergov.org	Email:	joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The City Attorney's Office (CAO) uses Wolters Kluwer's PASSPORT Case Management software that supports all divisions of the CAO, excluding PACE which has had its own prosecution module since 2010. This solution is cloud based, Criminal Justice Information Systems (CJIS), Sensitive Security Information (SSI) and Health Insurance Portability and Accountability Act (HIPAA) compliant, designed for the high volume of information that the CAO needs to process electronically. This system has been in place for several years and over that time, Technology Services, CAO and Wolters Kluwer have made multiple changes to the product causing unanticipated costs. This amendment is to increase the contract amount to cover those financial obligations.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Standard Expenditure contract exceeding $500,000

Vendor/Contractor Name (including any dba's): Wolters Kluwer ELM Solutions, Inc.

Contract control number (legacy and new): Original TECHS-201948298-01
This amendment TECHS-202472218-01

Location: Citywide

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? First**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current Term: 8/26/2019 – 8/26/2024 No change in term

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	***Additional Funds (B)***	***Total Contract Amount (A+B)***
$2,462,283	$300,000	$2,762,283

Current Contract Term	***Added Time***	***New Ending Date***
8/26/2019 – 8/26/2024	N/A	N/A

Scope of work:

Vendor will continue to support the Passport Enterprise Legal Management software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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