ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 3/21/2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a contract with Workday, Inc. to increase the contract amount by $625,354 and add professional services for continual use and support of the Workday Enterprise Resource Planning software; No change in term

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)		Contact person for council members or mayor-council	
Name:	Jules Jupille	Name:	Joe Saporito
Email:	Juliana.jupille@denvergov.org	Email:	joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The City is currently using the Workday Enterprise Resource Planning (ERP) application. This is a critical application and is used by all agencies within the City including Denver International Airport. This amendment will allow the City to add professional services for future implementation needs. An example of a future implementation would be the need to modernize and improve the procurement solicitation functionality and operations of multiple City agencies by implementing the Workday Strategic Sourcing module. Workday Strategic Sourcing software is designed to work with the Workday Purchasing module, currently in use, and provides an environment where City procurement processes can be implemented while giving each individual City agency, with procurement authority, flexibility to manage their own solicitation operations in areas of workflow and data management. The goal would be for City procurement agencies to be able to make solicitation awards from requisition to purchase order seamlessly. This will create efficiencies Citywide in relation to procurement services. This amendment will also allow for the purchase of the following functionalities:

- Workday Timekeeping & Absence $243,722.00
  - This is Citywide functionality for employee timekeeping and absence tracking (payroll).
- Workday Prism Analytics: $232,882.00
  - This functionality enables data administrators and data analysts to create datasets for blending Workday and non-Workday data that data analysts can analyze inside Workday. Workday currently houses 133 million rows of data in Prism.
- Workday Platinum Success Plan: $148,750.00

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

- Workday Success Plans offer comprehensive product expertise, support, and education to enhance our internal knowledge base. Technology Services and other City Agencies are able to reach out directly to Workday Subject Matter Experts for products within the Workday platform to ensure that the City is using best practices and the most up to date information/functionality standards and tools Workday provides.

6. City Attorney assigned to this request (if applicable): Andrew Riester

7. City Council District: Citywide

8. **<u>For all contracts,</u> fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding $500,000

Vendor/Contractor Name (including any dba's): Workday, Inc.

Contract control number (legacy and new): Original TECHS-201523140-02
This amendment TECHS-202472153-02

Location: Citywide

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many? Second**

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):

Current Term: 7/31/2015 – 12/31/2024 No Proposed Change in Term

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	***Additional Funds (B)***	***Total Contract Amount (A+B)***
$23,333,592.80	$625,354	$ 23,958,946.80

Current Contract Term	***Added Time***	***New Ending Date***
7/31/2015 – 12/31/2024	N/A	N/A

Scope of work:

Vendor will continue to support the City's Enterprise Resource Planning software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? Yes **If not, why not?**

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Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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