

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 am on Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/17/24

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with The Community Firm (DBA Community Economic Defense Project) to administer the Temporary Rental and Utility Assistance (TRUA) program adding \$6,641,651.00 in General Funds. This will increase the current contract amount of \$7,400,632.00 for a new total contract amount of \$14,042,283.00. The additional funds will serve an estimated additional 850 households for a new estimated total of 1950 households served. No changes to the contract term with expiration of 12/31/2024. (HOST-202371132/HOST-202473564-01)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Becca Channell	Name: Chris Lowell
Email: Becca.Channell@denvergov.org	Email: Christopher.Lowell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract amends an agreement with The Community Firm (DBA Community Economic Defense Project) to administer the Temporary Rental and Utility Assistance (TRUA) program adding \$6,641,651.00 in General Funds. This will increase the current contract amount of \$7,400,632.00 for a new total contract amount of \$14,042,283.00. The additional funds will serve an estimated additional 850 households for a new estimated total of 1950 households served. No changes to the contract term with expiration of 12/31/2024.

This contract is funded through General Funds, Affordable Housing Funds – Property Tax, and 9901 (SLFRF) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2. This is a continuation of the Temporary Rental and Utility Assistance program previously established and funded through Affordable Housing Funds – Property Tax and 9901 (SLFRF) of the American Rescue Plan Act of 2021, Pub. L. No. 117-2.

The Community Firm (DBA Community Economic Defense Project) will provide rental and utility assistance to eligible households in the City and County of Denver earning up to 80% of the area median income (AMI) that are experiencing a financial or housing hardship. Assistance may also include relocation expenses, such as deposit and first month's rent when necessary to relocate to another housing unit in order to maintain housing stability. The aggregate amount of financial assistance an eligible household may receive must not exceed 6 months of rental assistance and/or one instance of utility assistance per utility per household per 12-month period. This contract will serve approximately 1950 households.

6. City Attorney assigned to this request (if applicable): Eliot Schaefer

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: The Community Firm (DBA Community Economic Defense Project)

Contract control number: HOST-202371132/ HOST-202473564-01

Location: 1035 Osage St., Suite 835, Denver, CO 80204

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Original Agreement: HOST-202371132 – 1/1/2024-12/31/24

Proposed 1st Amendment: HOST-202473564-01 – 1/1/2024-12/31/2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
7,400,632	\$6,641,651	\$14,042,283

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2024-12/31/2024	N/A	N/A

Scope of work:

These funds will be provided to The Community Firm (DBA Community Economic Defense Project) to be utilized for administration of the Temporary Rental and Utility Assistance (TRUA) program. The aggregate amount of financial assistance an eligible household may receive must not exceed 6 months of rental assistance and/or one instance of utility assistance per utility per household per 12-month period. The program is designed to help residents avoid an eviction and maintain housing stability by assisting low- and moderate-income residents (80% area median income and below) who are experiencing a financial or housing hardship.

Was this contractor selected by competitive process? Yes ☐ **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Funds (\$6,841,651); The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program authorized by the American Rescue Plan Act (ARPA) (\$5,800,000); Affordable Housing Fund – Property Tax (\$1,400,632)

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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