

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **06.06.24**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approves a contract with Goodwill of Colorado for \$1,106,577 with a contract term beginning July 1, 2024 and ending June 30, 2025 to provide a combination of case management and supplemental services to Colorado Works (CW)/ Temporary Assistance for Needy Families (TANF) - CW/TANF – participants to help them enhance employability and economic well-being (contract control number SOCSV-202473266-00).

3. **Requesting Agency:** Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tammy Hoffman	Name: Tami Rael, Crystal Porter
Email: tammy.hoffman@denvergov.org	Email: Tami.Tapia@denvergov.org crystal.porter@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

DHS is responsible for administration of the Colorado Works (CW) program, also known as Temporary Assistance for Needy Families (TANF), in the City and County of Denver pursuant to Colorado Revised Statutes (CRS) at section 24-4-103 (11) CRS, and Colorado Code of Regulations (CCR), 9-CCR-2503-6. Funding for the TANF program is provided by the United States Department of Health and Human Services (HHS) and administered in State of Colorado by Colorado Department of Human Services (CDHS).

Outside of determining eligibility and issuing benefit assistance to participants, other administration responsibilities include promoting the long-term economic well-being of the community, through preparation for and attachment to employment for those who are able to work. DHS' CW/TANF Program is designed to engage individual participants with the services, opportunities, resources, and tools needed to successfully move toward stability and self-sufficiency. DHS facilitates robust community gains by partnering with local businesses, educational institutions, and other service providers in the area, and advocating for participants as a vital part of the DHS support network. For those who are not readily able to work, DHS' CW/TANF program offers supports and services intended to increase employability and promote family safety and stability.

DHS facilitated a Request for Proposal (RFP) process which resulted in a contract awarded to Goodwill of Colorado in the amount of \$1,106,577 beginning July 1, 2024, and ending June 30, 2025, to employ a combination of supplementary measures and case management strategies to help CW/TANF participants/families enhance employability and economic well-being.

Goodwill of Colorado is further identified as a subrecipient for the purposes of this contract and is therefore subject to all terms, conditions and regulatory requirement required of federal funding subrecipients per 2 CFR Part 200, as well as specific rules and regulations for CW/TANF.

6. **City Attorney assigned to this request (if applicable):** Attorney not yet assigned

7. **City Council District:** City Wide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name (including any dba's): Goodwill of Colorado

Contract control number (legacy and new): SOCSV-202473266-00

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Proposed Contract: SOCSV-202473266-00 Jaggaer: 07/01/2024 to 06/30/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$1,106,577	N/A	\$1,106,577

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/2024-06/30/2025	N/A	N/A

Scope of work:

Goodwill shall provide case management and supplemental services to TANF participant categories: Services Lane 1 & Services Lane 2.

Case Management Services include: Case management, assessment, create/maintain individualized plan/roadmap, entry/maintenance of case files within Colorado Benefits Management System (CBMS), alternative to employment, barrier reduction, service referrals, benefit extension assistance, supervisory case file reviews, and other case management duties as assigned by CO State and DHS.

Supplemental Services

1. Service Lane 1 - Job Ready: The activities shall center around motivational interviewing, career assessments, resume construction, mock interviews, and targeted job leads. A particular emphasis shall be placed on subsidized employment, where Goodwill assumes the role of the employer of record without seeking reimbursement for participant wages. These wages shall be supplemented through other contracts held by Goodwill. Additionally, Goodwill shall incorporate work-building and career pathway-oriented learning experiences through Community Work Experience Program (CWEP), Alternative Work Experience Program (AWEP), and Community Service site placements.

Goodwill shall provide occupationally focused upskilling credential opportunities (Vocational Educational Training) in high-demand fields for CW/TANF participants. These opportunities shall align with participants' work experience, addressing their specific needs and long-term career plans. Recognizing the skills gap hindering the employment prospects of many CW/TANF participants in in-demand industries, Goodwill offers Micro-Credentials programs, requiring 20 hours or less to complete, to enable participants to earn industry-recognized credentials in sought-after fields.

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2. Service Lane 2 – Short to long-term barrier resolution: The Goodwill Works curriculum, developed by Goodwill Industries International (GII), offers daily classes to provide participants with alternative options for meeting monthly work participation requirements. Goodwill Works is a comprehensive life and employment skills curriculum, with a specific focus on personal skills modules such as self-esteem, self-motivation, personal responsibility, reliability, cultural diversity, and acceptance.

Goodwill shall supply both the curriculum and instruction for a work participation countable classroom-based education program, incorporating Executive Functioning skills. The class curriculum spans eight weeks, covering topics such as Strengths, Weaknesses, and Skills Development; Values and Ethics; Communication; Stress Management; Teamwork; Positive and Professional Attitude; and Conflict Resolution. This online-enabled curriculum aims to enhance employment readiness, particularly for participants facing greater challenges. Completion of the program earns participants a credential. The class shall also cover Basic Microsoft Office, Resume Development, and Mock Interviewing. In this Service Lane, participants may be placed into a CWEP, AWEP, or Community Service site.

Was this contractor selected by competitive process? Yes If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: Federal fund pass through CO State (Federal Award Identification Number (FAIN) 2401COTANF, Assistance Listing # 93.558.)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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