

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **07/02/2024**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Papagayo for a contract maximum of \$2,924,179 and a contract term from August 1, 2024 through July 31, 2025 to provide housing navigation and rental/utilities assistance for newcomers enrolled to participate in the Denver Asylum Seeker Program (DASP). (Contract Control Number (SOCSV-202474737-00).

3. Requesting Agency: Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Plastino, Joshua Posner	Name: Crystal Porter, Jenny Symons
Email: sarah.plastino@denvergov.org , joshua.posner@denvergov.org	Email: crystal.porter@denvergov.org , jenny.symons@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

In December 2022, Denver began experiencing a significant influx in the number of newly arriving immigrants and asylum seekers. To avoid a humanitarian crisis, the City and County of Denver (City) activated several emergency shelters and services. Throughout 2023 and into 2024, Denver has experienced a continued and fluctuating flow of new arrivals. Some of these new arrivals desire to move onward to other destinations, while others wish to stay in Denver as newcomers to the City. Since December 2022, the City and County of Denver has welcomed over 40,000 newcomers to the United States.

Recognizing the benefits of case management in integrating newcomers into the Denver community or supporting them as they pursue opportunities elsewhere, the City has identified a contractor through a competitive solicitation process to provide housing navigation services and rental/deposit, utilities, and other housing assistance funding on behalf of newcomers. Services in this agreement include dedicated housing navigator staff to meet the unique individualized needs of DASP participants, including assisting with identifying and sourcing units across Denver and the Denver Metro, helping DASP participants apply for and secure available units, assisting them in establishing and maintaining their new residences as tenants, and managing rental and utilities assistance funds for DASP families and individuals, citywide.

Contractor shall provide services to newcomer families who are enrolled in the DASP as participants, and will coordinate donations on behalf of and in coordination with the other housing navigation and rental assistance contractor for all DASP households.

6. City Attorney assigned to this request (if applicable): Attorney not yet assigned

7. City Council District: Citywide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard expenditure > \$500K

Vendor/Contractor Name (including any dba's): Papagayo

Contract control number (legacy and new): SOCSV-202474737-00

Location: Citywide

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Proposed Contract: SOCSV-202474737-00 Jaggaer: 08/01/2024 through 07/31/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,924,179	N/A	\$2,924,179

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
08/01/2024 – 07/31/2025	N/A	N/A

Scope of work:

Papagayo shall provide dedicated staff for up to approximately 70 units/ households to meet the unique individualized needs of newcomers enrolled in DASP with housing navigation and provision of rental/ deposit assistance. Services include receiving DASP participant referrals and initiating contact, assisting newcomer families in identifying available units that meet their unique needs with various landlords and property managers across Denver and the Denver Metro, assisting DASP participants in applying for and securing available units, establishing and maintaining their new residences as tenants, and managing rental and utilities assistance funds for DASP families. This includes orientations and new tenant education.

Papagayo shall also coordinate donations to help participants furnish and otherwise outfit their new home for daily living activities on behalf of all DASP participants in a given cohort or enrollment grouping, as needed.

The goal of these services is to help newcomers with navigating unfamiliar housing and rental norms and a new economic system as well as language barriers or other barriers they may experience as they seek stability in the United States.

Was this contractor selected by competitive process? Yes No If not, why not? N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: Border Crisis Response Fund (Fund number 13809)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

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Date Entered: _____