

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: **07/02/2024**

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with ViVe for a contract maximum of \$7,863,598 and a contract term from August 1, 2024 through July 31, 2025 to provide housing navigation and rental/utilities assistance for newcomers enrolled to participate in the Denver Asylum Seeker Program (DASP). (Contract Control Number (SOCSV-202474738-00).

## 3. Requesting Agency: Denver Human Services

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Sarah Plastino, Joshua Posner	Name: Crystal Porter, Jenny Symons
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## 5. General description or background of proposed request. Attach executive summary if more space needed:

In December 2022, Denver began experiencing a significant influx in the number of newly arriving immigrants and asylum seekers. To avoid a humanitarian crisis, the City and County of Denver (City) activated several emergency shelters and services. Throughout 2023 and into 2024, Denver has experienced a continued and fluctuating flow of new arrivals. Some of these new arrivals desire to move onward to other destinations, while others wish to stay in Denver as newcomers to the City. Since December 2022, the City and County of Denver has welcomed over 40,000 newcomers to the United States.

Recognizing the benefits of case management in integrating newcomers into the Denver community or supporting them as they pursue opportunities elsewhere, the City has identified a contractor through a competitive solicitation to provide housing navigation services and rental/deposit, utilities, and other housing assistance funding on behalf of newcomers. Services in this agreement include dedicated housing navigator staff to meet the unique individualized needs of DASP participants, including assisting with identifying and sourcing units across Denver and the Denver Metro, helping DASP participants apply for and secure available units, assisting them in establishing and maintaining their new residences as tenants, and managing rental and utilities assistance funds for DASP families and individuals, citywide.

Contractor shall provide services to both newcomer individuals and families who are enrolled in the DASP as participants.

## 6. City Attorney assigned to this request (if applicable): Attorney not yet assigned

## 7. City Council District: Citywide

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):  
Standard expenditure > \$500K

**Vendor/Contractor Name** (including any dba's): ViVe; ViVe Inspiring Wellness (aka ViVe Wellnes)

**Contract control number** (legacy and new): SOCSV-202474738-00

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_N/A\_\_

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates):

Proposed Contract: SOCSV-202474738-00 Jaggaer: 08/01/2024 through 07/31/2025

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$7,863,598	N/A	\$7,863,598

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
08/01/2024 – 07/31/2025	N/A	N/A

**Scope of work:**

ViVe shall provide dedicated staff for approximately 230 units/ households to meet the unique individualized needs of newcomers enrolled in DASP with housing navigation and provision of rental/ deposit assistance. Services include receiving DASP participant referrals and initiating contact, assisting newcomer individuals and families in identifying available units that meet their unique needs with various landlords and property managers across Denver and the Denver Metro, assisting DASP participants in applying for and securing available units, establishing and maintaining their new residences as tenants, and managing rental and utilities assistance funds for DASP families. This includes orientations and new tenant education.

The goal of these services is to help newcomers with navigating unfamiliar housing and rental norms and a new economic system as well as language barriers or other barriers they may experience as they seek stability in the United States.

**Was this contractor selected by competitive process?**      **Yes**                      **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  **Yes**  **No**

**Source of funds:** Border Crisis Response Fund (Fund number 13809)

**Is this contract subject to:**  **W/MBE**  **DBE**  **SBE**  **XO101**  **ACDBE**  **N/A**

**WBE/MBE/DBE commitments** (construction, design, Airport concession contracts): N/A

**Who are the subcontractors to this contract?** N/A

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_