

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 7.11.24

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with The Denver Foundation to add \$300,000 and 12 moths for a new contract total of \$750,000 and a new end date of 12/31/24 to provide community mini-grants to support the work of nonprofit organizations, community groups, and micro businesses in NEST neighborhoods by funding small, community-driven projects designed to strengthen community, create a stronger and more connected neighborhood, and address community needs.

3. **Requesting Agency:** Denver Economic Development & Opportunity

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person for council members or mayor-council
Name: Kathleen Ferrick	Name: Patrick Walton
Email: <a href="mailto:kathleen.ferrick@denvergov.org">kathleen.ferrick@denvergov.org</a>	Email: <a href="mailto:patrick.walton@denvergov.org">patrick.walton@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**

See Executive Summary.

6. **City Attorney assigned to this request:** Brian Martin

7. **City Council District:** Citywide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** The Denver Foundation

**Contract control number:**

Original: OEDEV- 202263059-00

1<sup>st</sup> Amendment: OEDEV- 202367750-01

2<sup>nd</sup> Amendment: OEDEV- 202474021-02

**Location:** 1009 Grant Street, Denver, CO 80203

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Date Entered: \_\_\_\_\_

Is this a new contract?   No Is this an Amendment?  Yes  No If yes, how many? 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing: April 4, 2022 – December 31, 2023

Amended: April 4, 2022 – December 31, 2024

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$450,000	\$300,000	\$750,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/4/2022 – 12/31/23	12 Months	12/31/24

**Scope of work:**

The Denver Foundation will oversee the grant administration and distribution of the funds to awardees.

1. Tasks:

- a. Review and revise the grant application with DEDO’s Neighborhood Equity and Stabilization (NEST) division input.
- b. Work with DEDO staff on metrics to evaluate program impact.
- c. Create, promote, and/or distribute joint outreach and collateral materials to potential eligible applicants. Materials to be approved by both entities prior to publishing – TDF marketing team and DEDO’s Marketing and Communications team.
- d. Actively recruit participants from NEST priority neighborhoods to apply for the grants.
- e. Provide technical assistance, support, and field questions from potential applicants.
- f. Collect all applications and compile eligible applicant pool for selection committee review.
- g. Recruit 4-5 selection committee members that are representative of the community. The selection committee will be comprised of community members not seeking grant funds, TDF staff, City and County of Denver staff, and members of the community in impacted neighborhoods.
- h. Selection committee will evaluate submitted applications and recommend awardees. Final grant approval is made by the DEDO director or assigned representative.
- i. Manage and host application platform

2. TDF will disburse awarded grant funds to 15-120 organizations in amounts ranging from \$500 to \$10,000 through a single upfront payment. All disbursements must be made by October 1, 2024.

- a. Informal groups of 3 or more residents,
- b. Small businesses/Micro Businesses less than 500K in revenue
- c. Non-profit organizations

3. TDF will host a community event with NEST to announce grant recipients.

4. TDF will provide technical support and assistance with the grant application for the 2024 calendar year, as well as support to all awardees.

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before?  Yes

Source of funds: General Funds

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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## Executive Summary

This resolution amends an agreement with the Denver Foundation to administer Denver Economic Development & Opportunity's Neighborhood Equity & Stabilization division's Community Support Mini-Grant program.

Community Support Mini-Grants will range from \$500 - \$10,000 to support the meaningful and necessary work of nonprofit organizations, community groups, and micro businesses in some of Denver's most vulnerable neighborhoods. Funding is available for small, community-driven projects designed to strengthen community, create a stronger and more connected neighborhood, and address community needs.

The program seeks to improve the effectiveness, efficiency, and performance of micro businesses, nonprofits and community groups currently active in the NEST priority neighborhoods of Athmar Park, Barnum, Barnum West, Clayton, College View, East Colfax, Elyria Swansea, Globeville, Kennedy, Lincoln Park, Mar Lee, Montbello, Ruby Hill, Sun Valley, Valverde, Villa Park, Westwood, and Windsor.

Proposals will be sought that describe one or more of the following:

### **Bolstering Social Development**

Integration and inclusion of all people in a community to engage, develop support structures to build trust, develop networks to reduce social isolation, foster a culturally rich neighborhood, and build on existing neighborhood assets.

### **Supporting Resident Life**

Increasing equity for communities over multiple generations by improving access to education, health, housing, and workforce development that will foster greater economic mobility and access to wealth and income.

### **Increasing Group Capacity**

Building a group's capacity to enhance its service and responsiveness to its community. This could include audience, board and/or leadership development; planning activities, strategic partnerships and planning, navigation to health care, virtual education services, government services, and support in developing worker-owned cooperatives.

Grant eligibility criteria include the following:

- Formal or informal group(s) residing and/or doing work within the NEST neighborhoods
- Organizations or groups applying outside of these neighborhoods must partner with existing groups in the community
- Informal groups must have at least three unrelated leaders who live in the City and County of Denver and who will be responsible for this project/campaign
- Micro businesses applying for the grant must operate within the NEST neighborhoods and have an annual revenue not exceeding \$500,000

In its 2022-23 iteration, the Community Support Mini-Grants delivered \$424,500 to 60 projects.

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