

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request:07/19/2024

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Purchase Capital Equipment**

2. Title: Approves the capital equipment purchase of a vehicles from the Denver Human Services (DHS) Special Revenue Fund.

3. Requesting Agency: Department of Finance (on behalf of DHS)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Toni Bellucci	Name: Nikki McCabe /Carolina Flores
Email: toni.bellucci@denvergov.org	Email: Nikki.mccabe@denvergov.org/ Carolina.flores@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed –

Denver Human Services is seeking approval for a capital equipment purchase of a replacement pickup truck with lift bed. This truck is a replacement vehicle for a 2009 Chevrolet Silverado and is needed due to the age of the vehicle, the challenges in maintenance upkeep, and scarcity of available parts. This truck is critical to operations and will be used to support various agency needs that include delivery and relocation of items, furniture, and is used to provide food delivery for client service programs. The vehicle will be stored in the security-controlled garage of the Richard T. Castro Building campus located at 1200 Federal Boulevard.

<u>Item</u>	<u>Quantity</u>
truck	1

This purchase will be authorized out of the Denver Human Services Special Revenue Fund (13008). The cost of the vehicle and lift bed are estimated to be around \$90,000, which exceeds the \$50,000 threshold that requires authorization for purchase. Electric Vehicles are available for this purchase and DHS is exploring this option.

6. City Attorney assigned to this request (if applicable):

7. City Council District: citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet*

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____