ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

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Date of Request: 9/13/2024

Please mark one: ☒ **Bill Request** **or** ☐ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☐ **Contract/Grant Agreement** ☒ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: Approves a revenue agreement between Denver Human Services (DHS) and Regional Transportation District (RTD) for $1,908,448 and a three year contract term beginning 07-01-24 and ending on 06-30-27 for DHS to provide eligibility determination and enrollment in RTD's LiVE program, a fare discount initiative for low-income individuals, through contract control number SOCSV-202474273-00.

3. Requesting Agency: Denver Human Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Tasha Small	Name: Crystal Porter, Tami Tapia
Email: Tasha.Small@denvergov.org	Email: Crystal.Porter@denvergov.org; Tami.Tapia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:
In order to enhance accessibility and affordability across its transportation network, RTD introduced LiVE, an income-based fare discount program in 2019, offering reduced fares to riders with lower incomes. In March 2024, RTD expanded eligibility and applicability of the program, Qualified customers receive an eligibility card that allows them to receive discounts on all RTD buses, FlexRide, light rail, commuter rail and Access-a-Ride services.

RTD is providing funding through the intergovernmental agreement to fund positions with Denver Human Services who will be responsible for providing eligibility determination and enrollment into RTD's LiVE Program, a fare discount initiative for low-income individuals. Additionally, the agreement describes the terms and conditions for payment to DHS (the City) for the services to be provided through the agreement.

6. City Attorney assigned to this request (if applicable): Raana Haidari

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property): IGA

Vendor/Contractor Name (including any dba's): Regional Transportation District (RTD)

Contract control number (legacy and new): SOCSV-202474273-00

Location: 1200 Federal Blvd., Denver, CO 80204

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☐ **No** **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): N/A

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$1,908,448	N/A	$1,908,448

Current Contract Term	*Added Time*	*New Ending Date*
07/01/24 – 06/30/27	N/A	N/A

Scope of work:
DHS shall conduct eligibility determinations for clients enrolling in the RTD LiVE program based on the eligibility requirements set by RTD; serve as the primary customer services agent for all customer services inquires related to the LiVE Program applications and enrollment. answer questions; and provide help with applications and photos, or take applications over the phone for customers who contact the program through DHS RTD LiVE phone number and/or email.

Was this contractor selected by competitive process? No **If not, why not?** Revenue IGA

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: RTD

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____