

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 9/26/2024

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes an amendment (HOST-202475890-03) with Department of Housing Stability (HOST) and Urban Peak Denver to provide overnight and daytime shelter operations and programming for youth experiencing homelessness of 15 – 24 years of age.

3. **Requesting Agency:** HOST

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Israel Cruz	Name: Chris Lowell
Email: <a href="mailto:Israel.cruz@denvergov.org">Israel.cruz@denvergov.org</a>	Email: <a href="mailto:Christopher.lowell@denvergov.org">Christopher.lowell@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Urban Peak of Denver (UP) will provide an additional \$400,000.00 of funding for a total contract amount of \$3,790,000.00 to offer essential shelter services to youth (15 – 24 years old) who are experiencing homelessness or are at risk of experiencing homelessness. Overnight emergency shelter will be provided to 15 – 20-year-olds; and daytime drop-in shelter services for 15 -24 years old. Essential services will include meals, showers and restroom, laundry services/facilities, mail services, and storage space for personal items. Programming includes case management, resource navigation, dental care, access to UP's medical clinic and referrals to clinical mental health services. Additional services will offer navigation services for youth to access education and employment opportunities, and housing navigation to successfully exit to stable or permanent housing.

This contract supports 12 key full-time and part-time positions, including nine (9) Case Managers/Direct Care Life-Skills personnel. Approximately 800 households will be served in 2024. Reporting expectations include Quarterly Reports (qualitative narratives describing program successes, challenges, and client personal stories), HMIS reporting of outcomes and services provided to individuals (quantitative data), and participation in Quarterly Site Visits with Program Officers, and an annual Contract Monitoring.

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** 7

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
 Professional Services > \$500K

**Vendor/Contractor Name (including any dba’s):** Urban Peak Denver

**Contract control number (legacy and new):** HOST-202475890-03

**Location:** 1630 S. Acoma St., Denver CO 80223

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**  3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

HOST202057240 01/01/2021 – 12/31/2021  
 HOST202161223-01 01/01/2021 – 12/31/2023  
 HOST202370954-02 01/01/2021 – 12/31/2024  
 HOST202475890-03 01/01/2021 – 12/31/2024

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,390,000.00	\$400,000.00	\$3,790,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2024	-	N/A

**Scope of work:**

- I. Targeted Populations
  - a. UP will provide Essential and Supportive Services to youth of 15-24 years of age who are experiencing or are at high risk of experiencing homelessness. These services include:
    - i. engaging with youth with complex needs,
    - ii. youth ages 21-24 who are unable to access UP overnight services due to age requirements,
    - iii. and youth who access adult overnight shelters.
- II. UP will provide daytime services at the Drop-In Center and Overnight Shelter (DIC) (2100 Stout Street, Denver, CO 80205), “The Mother Ship” (1630 S Acoma Street, Denver, CO 80223) and/or at other appropriate shelter locations to provide access to basic needs and outreach of individuals or groups during all hours of operation.
- III. Shelter Operations

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

- a. UP will provide a safe, stable, and sanitary emergency shelter with 40 beds for 15- to 20-year-olds, and a daytime drop-in shelter for 15 to 24-year-olds with services that include basic needs such as:
  - i. meals,
  - ii. showers and restrooms,
  - iii. laundry services/facilities,
  - iv. mail services,
  - v. storage space for personal items.

IV. Shelter Programs

- a. UP will provide case management, resource navigation, dental care, access to UP’s medical clinic, and referrals to clinical mental health services.
- b. UP will offer trauma-informed classes and group activities featuring topics including, but not limited to life skills, healthy relationships, coping, and art.
- c. UP will offer housing navigation for youth to obtain and/or to transition to stable or permanent housing, possibly including family reunification.
- d. UP will offer navigation services for youth to access education and employment opportunities.
- e. UP will provide aftercare and homeless prevention services to clients who are under 18 years old after shelter exit for at least three months to prevent recidivism.
- f. UP will conduct street outreach in the interest of connecting eligible youth experiencing homelessness to UP shelter and services.

Was this contractor selected by competitive process?      Yes                      If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: Homelessness Resolution Fund

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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