

SECOND AMENDATORY AGREEMENT

This **SECOND AMENDATORY AGREEMENT** is made between the **CITY AND COUNTY OF DENVER**, a municipal corporation of the State of Colorado (the “City”) and **WEECYCLE**, a Colorado non-profit corporation located at 20 S. Havana St. Aurora, Colorado, 80012 (the “Contractor”), jointly (“the Parties”).

RECITALS:

A. The Parties entered into an Agreement dated October 13, 2022 and an Amendatory Agreement dated May 28, 2024 (the “Agreement”) to perform, and complete all of the services and produce all the deliverables set forth on Exhibit A, the Scope of Work, to the City’s satisfaction.

B. The Parties wish to amend the Agreement to extend the term, increase the maximum contract amount, amend the scope of work, amend the budget, amend the invoice form, and update paragraph 19 - No Employment of Workers Without Authorization to Perform Work Under the Agreement.

NOW THEREFORE, in consideration of the promises and the Parties’ mutual covenants and obligations, the Parties agree as follows:

1. Section 3 of the Agreement entitled “**TERM**” is hereby deleted in its entirety and replaced with:

“**3. TERM:** The Agreement will commence on **August 1, 2022** and will expire on **July 31, 2025** (the “Term”). The term of this Agreement may be extended by the City under the same terms and conditions by a written amendment to this Agreement. Subject to the Executive Director’s prior written authorization, the Contractor shall complete any work in progress as of the expiration date and the Term of the Agreement will extend until the work is completed or earlier terminated by the Executive Director.”

2. Section 4 of the Agreement entitled “**Compensation and Payment**” Sub-section d. (1) entitled “**Maximum Contract Amount:**” is hereby deleted in its entirety and replaced with:

“**d. Maximum Contract Amount:**

(1) Notwithstanding any other provision of the Agreement, the City’s maximum payment obligation will not exceed **ONE MILLION ELEVEN THOUSAND SEVEN HUNDRED FIVE DOLLARS AND**

FORTY-FOUR CENTS (\$1,011,705.44) (the “Maximum Contract Amount”). The City is not obligated to execute an Agreement or any amendments for any further services, including any services performed by Contractor beyond that specifically described in **Exhibit A-Amendment02**. Any services performed beyond those in **Exhibit A-Amendment02** are performed at Contractor’s risk and without authorization under the Agreement.”

3. Section 19 of the Agreement entitled “**NO EMPLOYMENT OF A WORKER WITHOUT AUTHORIZATION TO PERFORM WORK UNDER THE AGREEMENT**” is hereby deleted in its entirety and replaced with:

“19. **Reserved.**”

4. **Exhibit A** is hereby deleted in its entirety and replaced with **Exhibit A-Amendment02, Scope of Work**, attached and incorporated by reference herein. All references in the original Agreement to Exhibit A are changed to **Exhibit A-Amendment02**.

5. **Exhibit B** is hereby deleted in its entirety and replaced with **Exhibit B-Amendment02, Budget**, attached and incorporated by reference herein. All references in the original Agreement to Exhibit B are changed to **Exhibit B-Amendment02**.

6. **Exhibit E** is hereby deleted in its entirety and replaced with **Exhibit E-Amendment02, Invoice Form**, attached and incorporated by reference herein. All references in the original Agreement to Exhibit E are changed to **Exhibit E-Amendment02**.

7. As herein amended, the Agreement is affirmed and ratified in each and every particular.

8. This Second Amendatory Agreement will not be effective or binding on the City until it has been fully executed by all required signatories of the City and County of Denver, and if required by Charter, approved by the City Council.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.]

Contract Control Number: ENVHL-202474427-02| ENVHL_202263660-02
Contractor Name: WEECYCLE

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of:

SEAL

CITY AND COUNTY OF DENVER:

ATTEST:

By:

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

Attorney for the City and County of Denver


By:

By:

By:

Contract Control Number:
Contractor Name:

ENVHL-202474427-02| ENVHL_202263660-02
WEECYCLE

By: _____
 Signed by:
Morgan Seibel
9EE81BEBD0D24F6...

Name: _____
Morgan Seibel
(please print)

Title: _____
Executive Director
(please print)

ATTEST: [if required]

By: _____

Name: _____
(please print)

Title: _____
(please print)



EXHIBIT A_Amendment02

SCOPE OF WORK

I. Purpose of Agreement

The purpose of this contract is to establish an agreement and Scope of Services between the Department of Public Health and Environment and WeeCycle (the “Provider”).

The Provider shall provide the identified services for the City under the support and guidance of the Denver Department of Public Health and Environment using best practices and other methods for fostering a sense of collaboration and communication.

WeeCycle has been awarded the following amounts in Healthy Food for Denver’s Kids funds:

- **\$583,059.20** for Term 1 (August 1, 2022 – July 31, 2024)
- **\$428,646.24** for Term 2 (August 1, 2024-July 31, 2025)
- Cumulative Maximum Contract Amount: **\$1,011,705.44**

II. Program Services and Descriptions

The Provider will be granted funds to provide the following services:

WeeCycle will provide Mobile Baby Essentials distribution events throughout the Denver-metro area. These events provide baby food and formula (funded in part by Healthy Food for Denver’s Kids) as well as other baby essentials like diapers, wipes, clothing and more. WeeCycle will also be able to continue to host parent/tot cooking classes to build excitement from a young age around healthy, local foods.

Objective	Activities	Timeline
Objective 1: Distribute formula and food to Denver infants and families	<ul style="list-style-type: none"> • WeeCycle’s Mobile Baby Essentials distribution events provide year-round accessible services in targeted underserved and under-resourced areas throughout the Denver-metro area. This mobile service distributes needed items including meals for infants and toddlers. WeeCycle’s Mobile Baby Essentials distribution events have supplied more than 582,000 infant/toddler meals of baby food and formula during 2023 and has been a critical resource to respond on-site during emergent situations in Colorado. • WeeCycle will be able to purchase additional baby formula and baby food to distribute through their mobile 	Completion by July 31, 2025



EXHIBIT A_Amendment02

SCOPE OF WORK

	<p>distributions each week. WeeCycle’s goal is to meet the needs of families experiencing hardship by providing infant and toddler-specific meals of baby food and formula to ensure Colorado children have the basic essentials they need to grow and thrive.</p>	
<p>Objective 2: Connect Denver mothers and their families to Federal Nutrition Assistance Programs</p>	<ul style="list-style-type: none"> • WeeCycle’s mobile distributions provide WeeCycle with an opportunity to do direct service work, communicating directly with recipients and learning more about their needs. Through this process, WeeCycle has identified a need for information distribution to family assistance programs in Colorado. Each week, along with the essential items distribution, WeeCycle will distribute SNAP and WIC application information to families seeking support to provide additional support to families in need. 	<p>Completion by July 31, 2025 (ongoing)</p>
<p>Objective 3: Provide additional educational resources to Denver mothers and their infants/toddlers</p>	<ul style="list-style-type: none"> • In the upcoming year WeeCycle seeks to further their direct support to Colorado families by implementing educational opportunities in; meal prep, healthy food, and local fare/produce. Though existing partnerships, WeeCycle will continue to offer fun family cooking classes which will prioritize using local and healthy ingredients to provide hands on opportunities to build skills in the kitchen. The vision for this group will be to purchase locally grow/ sourced ingredients that are budget friendly and easily available to families to provide a foundation for overall health and wellbeing. 	

A. The following roles and/or partners will be instrumental in the success of this grant:

I. Roles

- a. WeeCycle’s Executive Director: establishes and maintains current community partnerships which are critical for delivering services across the community. This role is also responsible for documenting and reporting the services delivered and developing the strategies and priorities for this program.



EXHIBIT A_Amendment02

SCOPE OF WORK

- b. WeeCycles Development Director: also works to establish and maintain community partnerships. This role also provides fundraising support, staff support and direct service as needed.
 - c. Communications Manager will design program materials and coordinate supporting staff and volunteers.
 - d. Program Director, Coordinators and other program support staff will facilitate program delivery, partner data and director service support as needed. This role also collects essential items to be re-distributed.
 - e. Operations Manager- this role supports the set-up of mobile sites and delivery of necessary items to mobile events as well as direct support as needed
 - f. Grants & Data Manager and Development Associate – will compile and evaluate data to assist with the preparation of grant reports.
 - g. Volunteers-2-3 volunteers are needed at each WeeCycle Mobile Essentials Event and responsible for client support, material and essential items distribution as well as overall event support.
 - h. Being a small team of 12, all of the WeeCycle staff fill in to directly support WeeCycle’s Mobile Baby Essentials distribution events as needed.
- II. Partners (may include but are not limited to the following organizations):
- a. WeeCycle’s Executive Director: establishes and maintains current community partnerships which are critical for delivering services across the community. This role is also responsible for documenting and reporting the services delivered and developing the strategies and priorities for this program.
 - b. Communications Administrator will design program materials and coordinate supporting staff and volunteers.
 - c. Program Director- Will work with Program Coordinators to establish partnership and location for cooking events as well as direct program support
 - d. Program Coordinators-will provide on-site support as needed.

B. **Program Locations:** The Provider will serve the following sites and/or neighborhoods:

Geographical Location	Please check all that apply
Citywide	<input type="checkbox"/>
Athmar Park	<input checked="" type="checkbox"/>
Auraria	<input checked="" type="checkbox"/>
Baker	<input checked="" type="checkbox"/>
Barnum	<input checked="" type="checkbox"/>
Barnum West	<input type="checkbox"/>
Belcaro	<input type="checkbox"/>
Capitol Hill	<input checked="" type="checkbox"/>
Central Park	<input checked="" type="checkbox"/>
City Park	<input checked="" type="checkbox"/>
City Park West	<input checked="" type="checkbox"/>



EXHIBIT A_Amendment02

SCOPE OF WORK

Chaffee Park	<input checked="" type="checkbox"/>
Clayton	<input type="checkbox"/>
Cole	<input checked="" type="checkbox"/>
College View	<input type="checkbox"/>
Cory-Merril	<input checked="" type="checkbox"/>
East Colfax	<input checked="" type="checkbox"/>
Elyria Swansea	<input checked="" type="checkbox"/>
Five Points	<input checked="" type="checkbox"/>
Gateway-Green Valley Ranch	<input type="checkbox"/>
Globeville	<input checked="" type="checkbox"/>
Goldsmith	<input type="checkbox"/>
Harvey Park	<input checked="" type="checkbox"/>
Harvey Park South	<input checked="" type="checkbox"/>
Highland	<input checked="" type="checkbox"/>
Kennedy	<input type="checkbox"/>
Lincoln Park	<input type="checkbox"/>
Mar Lee	<input type="checkbox"/>
Montbello	<input checked="" type="checkbox"/>
North Capitol Hill	<input checked="" type="checkbox"/>
North Park Hill	<input checked="" type="checkbox"/>
Northeast Park Hill	<input type="checkbox"/>
Platt Park	<input type="checkbox"/>
Ruby Hill	<input type="checkbox"/>
Sun Valley	<input checked="" type="checkbox"/>
Sunnyside	<input checked="" type="checkbox"/>
University	<input type="checkbox"/>
Valverde	<input checked="" type="checkbox"/>
Villa Park	<input checked="" type="checkbox"/>
Washington Park	<input checked="" type="checkbox"/>
Washington Park West	<input checked="" type="checkbox"/>
Washington Virginia Vale	<input type="checkbox"/>
West Colfax	<input checked="" type="checkbox"/>
Westwood	<input checked="" type="checkbox"/>
Whittier	<input checked="" type="checkbox"/>
Other: _____	<input type="checkbox"/>

III. Evaluation, Outcome Measures and Deliverables

A. Process and Outcome Measures/Deliverables



EXHIBIT A_Amendment02

SCOPE OF WORK

The Provider will report on the process measures and outcome measures. The measures in the surveys Providers will answer will align with the items and descriptions in the “objectives” section above. A general description of types of measures are listed below, but the final measures will be decided upon with the Provider in collaboration with the HFDK Evaluation contractor and staff. The HFDK evaluation contractor is available to provide technical assistance to the Provider on the development and implementation of their metrics, as needed.

Process measures are outputs of operating the agreed-upon program. These may include, for example, number of classes or events held, number of students reached, number of meals served, or number of partnerships developed, among others. The Provider will be asked to collect demographic information for participants as much as possible to help report progress on disparities and direct efforts more equitably.

Outcome measures are longer-term results of the program that demonstrate impact. These may include, for example, changes in attitudes or behaviors, curriculum or policy changes within an organization, etc.

Participation in the Macro Evaluation

The Provider will participate in the Macro Evaluation, including working in partnership with the HFDK Evaluation contractor and HFDK staff, for shared learning to improve the Denver food system. The HFDK Evaluation contractor and HFDK staff will work with all HFDK grantees to determine which local and macro level data will be collected and reported on through the Monitoring platform (see the Reporting Section below). The Provider will provide agency and community input on Macro Evaluation activities and products (e.g., Theory of Change, Macro Evaluation plan, annual reports, etc.).

IV. Performance Management and Reporting

A. Performance Management

Monitoring will be performed by Denver Department of Public Health and Environment (DDPHE) staff and/or designee.

The Provider will be reviewed for:

1. **Program Monitoring/Evaluation-Related Activities:** Review and analysis of current program information to determine the extent to which the Provider is achieving established agreed upon goals. This may include the review and analysis of Evaluation Dashboards, the Reporting Form and Annual reports. As needed, DDPHE may attend evaluation site visits or check-ins to understand progress towards agreed-upon goals in this agreement.
2. **Fiscal Monitoring:** Review financial systems and billings to ensure that contract funds are allocated and expended in accordance with the terms of the agreement.



EXHIBIT A_Amendment02

SCOPE OF WORK

3. **Administrative Monitoring:** Monitoring to ensure that the requirements of the contract document, Federal, State and City and County regulations, and DDPHE policies are being met.

B. Reporting

The Provider will be responsible for reporting on program outputs and outcomes.

WeeCycle will be responsible for reporting on the following Sections of the Evaluation Survey; Food Access and Food/Nutrition Education.

The table below summarizes reporting activity and due dates. The dates and or frequency may be subject to change.

Report # and Name	Description	Due Date	Reports to be sent to:
Reports	Progress on outcome measures as outlined by HFDK Evaluation Contractor. Report of previous quarter of activities. Upload relevant evaluation documents. Additional narrative description of successes and challenges.	Quarterly Reporting. Due dates TBD. Please see the quarterly schedule: Q1: August- October Q2: November-January Q3: February-April Q4: May-July	Submitted through QuickBase, or the platform selected by the HFDK Evaluation Contractor
Other reports as requested	To be determined (TBD)	TBD	TBD

C. Evaluation Support

The HFDK evaluation contractor has been contracted by the City to provide evaluation technical assistance for HFDK grantees to support grantee’s participation in the macro evaluation. HFDK grantees will be supported around the development or modification of their evaluation tools, and other general evaluation questions. Additionally, the HFDK evaluation contractor will provide technical assistance to the HFDK cohort of grantees on a variety of topics, to be determined in the future based on grantees’ needs and interests.

The Provider will be responsible for reporting on process and outcome measures on a quarterly basis. The Provider’s data submitted to the monitoring platform will be used in the macro evaluation to measure progress across the entire cohort of HFDK grantees and will additionally be given back to the Provider to support their own work. Importantly, the Monitoring Platform may also include a few open-ended questions about strategy, challenges and successes for the Provider to fill out.



EXHIBIT A_Amendment02

SCOPE OF WORK

V. Budget

A. Budget

The budget for this agreement is attached as an exhibit. All expenditures must:

- Be reasonable, realistic, and justified including making an effort to purchase healthy meals or snacks at affordable prices through wholesale, Food Bank of the Rockies, or other low-cost purchasing methods whenever possible
- Show strong fiscal responsibility
- Limit indirect costs to 10%

Indirect Cost Limit: The Provider's total indirect costs cannot exceed 10% of the Maximum Grant Amount as listed in the Budget. Administrative costs are included in indirect costs and defined as the costs incurred for usual and recognized overhead, including management and oversight of specific programs funded under this contract; and other types of program support such as quality assurance, quality control, and related activities. Administrative costs can be direct or indirect. Direct costs are costs that can be directly charged to the program, and which are incurred in the provision of direct services. Indirect costs are defined as the administrative costs that are incurred for common or joint activities that cannot be identified specifically with a particular project or program.

Examples of indirect costs include: Salaries and related fringe benefits for accounting, secretarial, and management staff, including those individuals who produce, review and sign monthly program and fiscal reports; Consultants who perform administrative, non-service delivery functions; General office supplies; Travel costs for administrative and management staff; General office printing and photocopying; General liability insurance; Audit fees, rent, utilities, general office supplies and equipment/technology

VI. Invoice

A. Invoice

A sample of the HFDK invoice template is attached as **Exhibit C**.

VII. Payments

- A. A complete invoice package shall be completed and submitted to the HFDKinvoices@denvergov.org email on or before the 15th of each month following the month of services rendered 100% of the time.
- B. All non-personnel purchases of \$1,000 or more must have back up documentation submitted with the complete invoice package each month to HFDK. Provider is required to keep on file all documentation of purchase of items and/or payment less than \$1,000 but does not need to submit those back up documents with invoice and report. Provider must keep all personnel files and other documentation on hand related to this grant for audit purposes.



EXHIBIT A_Amendment02

SCOPE OF WORK

- a. When submitting backup documentation, Provider must indicate which purchases within a receipt were purchased with Healthy Food for Denver’s Kids projects, and which were not.
- C. Provider shall use preferred invoice template. **Invoices shall be processed with immediate payment terms.**
- D. Invoice timeliness, use of invoice templates, attendance to invoice training, and other factors will be used in determining compliance.

VIII. General Grant Requirements

A. Funds for program(s) and activities must providing quality services for at least one of the following:

- i. Access to healthy food, including up to three healthy meals and snacks per day, with emphasis on filling gaps when meals are not already provided;
 - 1. May include buying and distributing local food from Colorado farms, ranches and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than compared out-of-state foods) For example, if a pound of carrots grown out of state costs \$1.00 and a pound of carrots grown in Colorado is \$1.08, it would be acceptable to purchase the higher priced carrots.
- ii. Hands-on experiential education and public health programs associated with farming, gardening, cooking, nutrition, dietary and home economics, and healthy eating
 - 1. May include buying and utilizing local food from Colorado farms, ranches, and food manufacturing businesses, for the proposed program (so long as they are less than 10% more expensive than comparable out-of-state foods, see above 1a. for an example)

Additionally, programs must:

- A. Encourage consumption of a variety of culturally responsive foods with high nutrient content: vegetables, fruits, whole grain, lean protein and low-fat dairy
- B. It is encouraged to serve as many of the items fresh and/or simply prepared as possible, as opposed to ultra-processed foods.
- C. **NOT use HFDK funds to purchase any of the following items:**
 - i. All diet or regular sodas and sports/energy drinks
 - ii. Flavored/added sugar milk
 - iii. Juice of all kinds, including both fruit and vegetable juice drinks and 100% juice
 - iv. Candy
 - v. Sweet desserts and snacks like cakes, pastries, cupcakes, pies and brownies
 - vi. Sweet breakfast foods (e.g. sugary cereals, donuts, toaster pastries)
 - vii. Dairy desserts (e.g., ice cream, milkshakes)
- D. Limit the purchase and preparation of deep-fried, par fried, or flash fried foods (e.g. fried chicken, French fries, potato chips)
- E. Limit the preparation and purchase of foods with partially hydrogenated oil (Trans fat).
- F. Be tied directly to activities located within the City and County of Denver that serve youth who are Denver residents
- G. Benefit low-income and/or historically/currently under-resourced youth ages 18 and under



EXHIBIT A_Amendment02

SCOPE OF WORK

Additional, Provider will be asked to:

- A. Ensure snacks or meals are healthy by meeting, at minimum, the Healthy Food for Denver's Kids Nutrition Guidelines.
- B. Attend evaluation and other capacity building workshops. Providers are highly encouraged to attend trainings offered through HFDK. The Evaluation kick off meeting, initial 1:1 with HFDK Program staff, invoice training, and orientation are mandatory meetings.
- C. Meet with an HFDK representative once a year to debrief, share lessons learned about grant process, programming impact, etc.
- D. Host at least one site visit for HFDK staff, commissioners, and/or evaluation partners each year.
- E. Follow the HFDK Communication Guidelines, including displaying signage and/or online banners noting that the program receives funding from DDPHE and the Healthy Food for Denver's Kids Initiative. The HFDK Initiative will provide electronic files (e.g., logos) and guidelines for printing and/or displaying on websites, social media accounts, and other materials.

IX. Other

- A. *Provider shall submit updated documents which are directly related to the delivery of services*
- B. Additional document requirements that may be requested for this contract:
 - i. organizational Chart
 - ii. updated Certificate of Insurance
 - iii. reports and information for Program Evaluation, as required.

Exhibit E_Amendment 02

Denver Department of Public Health and Environment - Healthy Food for Denver's Kids

Invoice #	
Date Invoice is sent to HFDK	
Purchase Order/ Contract #	PO-00122338
Payment Option	ACH

Organization Name	WeeCycle
Invoice Period	
Final Invoice Amount	\$ -
Payment Terms	Immediate
Grantee Waives Prompt Pay	

To:	
Program:	Healthy Food for Denver's Kids
HFDK Contact:	Jessica Murison
Address:	101 W Colfax
City:	Denver
State:	CO
Zip Code:	80202
Telephone:	760-715-7194
Email:	HFDKinvoices@denvergov.org

From:	WeeCycle
Contact Name:	
Remit Address:	
City:	
State:	
Zip Code:	
Telephone:	
Email:	

Expenditure					Total Amount
Budget Categories					
Food and Supplies					
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from HFDK	Total For this invoice
(Includes Baby food, Formula and toddler	foods needed. For example, sometimes we receive a large donation of one item like toddler formula so do not need to purchase that item and instead can use the funding			\$315,235.20	
Take Home Groceries	Groceries to send cooking class participants home with			\$1,080.00	
Total Food and Supplies				\$316,315.20	\$ -
Program Operating Expenses					
Item	Description of Item	Quantity	Per Item Cost	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Total For this invoice
Insurance	Portion of insurance			\$1,440.00	
Vehicle Maintenance/Fuel				\$1,000.00	
Rent/Mortgage	Portion of warehouse/office rent/mortgage			\$7,200.00	
Bins/Tables/ Tents/Tent Weights/Supplies	Supplies/small equipment for mobile distribution events			\$1,000.00	
Cooking Class Instructor Fees	Instructor fees for parent/child cooking classes.			\$900.00	
Take Home Supplies for Cooking Classes	Non-food supplies to send cooking class participants home with. Includes kid-safe cooking utensils and planting supplies			\$1,080.00	
Total Operating Expenses				\$12,620.00	\$ -
Salary Employees					
Position Title	Description of Work	Percent of Time	Salary + Fringe Benefits	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Total For this invoice

ED	Oversees program development and execution, grant reporting	5%	\$ 107,000.00	\$5,350.00	
Program Director	Oversees program development and execution, grant reporting	15%	\$ 70,000.00	\$10,500.00	
Grants & Data Manager	Grant reporting, data compilation and analysis	15%	\$ 63,000.00	\$9,450.00	
Hourly Employees					
Position Title	Description of Work	Hours	Hourly Rate	Total Amount Requested from Healthy Food for Denver's Kids Initiative	Total For this invoice
Program Staff	This is the total amount for hourly program staff salaries and will be invoiced each month based on actual staff time. The hourly rate per staff member will be indicated on the monthly invoices. Having a small team, various team members attend distribution and			\$35,443.20	
Total Personnel Services				\$60,743.20	\$ -
TOTAL DIRECT COSTS (Supplies & Operating, Personnel, Other)				\$389,678.40	
Indirect					
Item	Description			Total Amount Requested from Healthy Food for Denver's Kids Initiative	Total For this invoice
Indirect rate (if applicable):	Indirect Costs: Healthy Food for Denver's Kids policy places a ten percent (10%) cap on reimbursement for indirect costs or the organization's federally negotiated rate, based on the total contract budget.			\$38,967.84	
TOTAL INDIRECT COSTS				\$38,967.84	
Total Expense for this Invoice					\$ -

Billing Summary	
Total Contract Amount for Year 1	\$428,646.24
Advanced Funds Invoiced (if applicable)	N/A
Cumulative Amount Previously Invoiced	
Amount of this Invoice	\$ -
Total Invoiced to Date	\$ -
Budget Amount Remaining	\$ 428,646.24

<input type="checkbox"/>	This grantee agrees that the persons served on this grant are City and County of Denver residents, and/or have, to the best of their ability, ensure that the primary beneficiaries are City and County of Denver residents.
<input type="checkbox"/>	This grantee agrees that, to the best of their ability, preferentially procured food from Colorado farms, ranches and food manufacturing businesses, so long as they are less than 10% more expensive than comparable out of state foods.

I/We affirm the claimed expenses comply with the budget provisions of the contract and are reasonable and necessary, that all relevant progress or other reports have been filed, and all contract milestones and/or tasks related to the invoice

Print Name, Title _____ Date _____