

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 10/15/2024

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a resolution request for Master Purchase Order SC-00009681 for the purchase of HVAC air filters with Advanced Filtration Products LLC for \$2,000,00 for citywide maintenance use now through 11/30/2026.

3. **Requesting Agency:** **GS Purchasing**

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Matt Van Deusen OR Tom Fenstermacher	Christina Buster
Email: matthew.vandeußen@denvergov.org ; thomas.fenstermacher@denvergov.org	Chrisitna.buster@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

Approves a resolution to approve a Master Purchase Order of \$2,000,000 with Advanced Filtration Products LLC for the purchase of citywide HVAC air filters now through 11/30/2026.

6. **City Attorney assigned to this request (if applicable):** **Brian Martin, GS**

7. **City Council District:** **Citywide**

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): **Master Purchase Order**

Vendor/Contractor Name (including any dba's): **ADVANCED FILTRATION PRODUCTS LLC**

Contract control number (legacy and new): **SC-00009681**

Location: **Citywide use**

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current term: **10/15/2024 – 11/30/2025**

Amendment/Extension: **11/30/2026**

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,000,000	0	\$2,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
11/30/2025	1 year	11/30/2026

Scope of work: **For the purchase of Camfil HVAC filters only. No services.**

Was this contractor selected by competitive process? **Yes, BuyBoard Contract #720-23 HVAC Equipment, Supplies, and Installation.**
If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): **N/A**

Who are the subcontractors to this contract? **N/A**

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