

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 10/22/2024

Please mark one:  Bill Request or  Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes  No

## 1. Type of Request:

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Psychological Dimensions, LLC for \$600,000 with an end date of 11/30/2027 to provide pre-employment psychological evaluations for Police and Fire entry and lateral candidates processed by the Civil Service Commission, citywide (CIVIL-202476224).

3. **Requesting Agency:** Civil Service Commission

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Gracie Perez Diana Aldapa-Fonseca	Name: Gracie Perez Diana Aldapa-Fonseca
Email: Marygrace.Perez@denvergov.org Diana.Aldapa-Fonseca@denvergov.org	Email: Marygrace.Perez@denvergov.org Diana.Aldapa-Fonseca@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**

(who, what, why)

Approval of three-year contract to work with Psychological Dimensions to perform 2-stage psychological evaluations for Police and Fire Department entry candidates.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** City-Wide

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services >\$500,000

**Vendor/Contractor Name (including any dba's):** Psychological Dimensions LLC

**Contract control number (legacy and new):** CIVIL-202476224

**Location:** 201 W Colfax Ave, Dept 1208, Denver, CO 80202

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 12/1/2024 – 11/30/2027

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
-	600,000	600,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/1/2024 – 11/30/2027	-	-

**Scope of work:**

Psychological Dimensions, LLC, will provide the following work:

- A psychologist will review all information provided by the Denver Civil Service Commission in assisting with conducting an oral job suitability assessment.
- A psychologist shall faithfully perform and complete the professional services in accordance with the standards of care, skill, training, diligence, and judgment provided by highly competent individuals performing services of a similar nature.
- A psychologist will determine if individual applicants are suitable or not suitable for a Public Safety position within the Denver Police or Fire Department.
- The firm will submit completed job suitability reports electronically in a timely manner as requested by the Civil Service Commission.
- The firm will contact the Civil Service Commission in regard to any issues arising from a job suitability evaluation.
- For applicants who receive a conditional job offer, a psychologist will review all information provided by the Denver Civil Service Commission and determine whether or not the applicant can perform the essential job functions with or without reasonable accommodation.
- The firm will submit completed psychological reports electronically in a timely manner as requested by the Civil Service Commission.

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Was this contractor selected by competitive process?      Yes                      If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: General Fund / Civil Service Commission: 01010/1100100

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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