ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: November 5, 2024

Please mark one: ☐ **Bill Request** **or** ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes** ☒ **No**

1. Type of Request:

☒ **Contract/Grant Agreement** ☐ **Intergovernmental Agreement (IGA)** ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation** ☐ **Appropriation/Supplemental** ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request**,** etc.)

Amends a contract with KG Clean, Inc. to add $575,000 for a new total of $5,225,000 to provide janitorial services Citywide, excluding Denver Internal Airport. No change to contract length. GENRL-202157441-02/GENRL-202475640-02.

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

KG Clean, Inc. provides janitorial services Citywide, excluding Denver Internal Airport. The second amendment increases the contract maximum amount by $575,000 from $4,650,000 to $5,225,000 to cover janitorial services through the current contract expiration date of April 30, 2025. Per the terms of the contract, the contract may be extended for one additional 1-year term. All other terms and conditions will remain the same.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure

Vendor/Contractor Name (including any dba's): KG Clean, Inc.

Contract control number (legacy and new): GENRL-202475640-02 (Alfresco: GENRL-202157441-02)

Location: Citywide, excluding Denver Internal Airport.

Is this a new contract? ☐ **Yes** ☒ **No** **Is this an Amendment?** ☒ **Yes** ☐ **No** **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
5/1/2021 – 4/30/2025 (Current)

Contract Amount (indicate existing amount, amended amount and new contract total):
$4,650,000 (Current)
$5,225,000 (Amended)

Current Contract Amount (A)	*Additional Funds (B)*	*Total Contract Amount (A+B)*
$4,650,000	$575,000	$5,225,000

Current Contract Term	*Added Time*	*New Ending Date*
5/1/2021 – 4/30/2025	N/A	

Scope of work:
KG Clean, Inc. provides janitorial services Citywide, excluding Denver International Airport. These services may include but not limited to office spaces, lobbies, corridors, basement areas, hallways, stairways, restrooms, passageways, service and utility areas, elevators, locker rooms, gyms, cardio/weight equipment areas, outdoor areas, parking garages, etc.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: General Funds

Is this contract subject to: ☒ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☐ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 30%

Who are the subcontractors to this contract? None.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____ Date Entered: _____